

**TOWN OF WOLSELEY  
MINUTES  
JUNE 06, 2018**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on June 06, 2018 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)	Councillor Troy Kyle (TK)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:59PM.

**AGENDA**

251/18 JJM/CM that the Agenda be adopted as amended. **CARRIED**

**MINUTES**

252/18 TK/KD that the minutes of the Regular Meeting May 16, 2018 be approved as presented. **CARRIED**

**ACCOUNTS**

253/18 CM/SS that cheque #'s 16463 to 16470 totaling \$8,738.54 be ratified. **CARRIED**

254/18 KD/RQ that cheque #'s 16471 to 16479 totaling \$10,123.59 be ratified. **CARRIED**

255/18 CM/SS that cheque #'s 16480 to 16520 totaling \$352,773.65 be approved with the exception of cheque # 16517. **CARRIED**

*Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:06PM.*

256/18 SS/KD that cheque # 16517 totaling \$368.50 payable to Wolseley Service Ltd. be approved. **CARRIED**

*Councillor RQ returns to the council meeting at 7:07PM.*

**REPORTS OF ADMINISTRATION**

1. Bank Reconciliation for May: Administrator prepared and presented the Bank Reconciliation for the period ending May 31, 2018.

257/18 CM/KD that the Bank Reconciliation and notes for the period ending May 31, 2018 be approved as presented. **CARRIED**

2. SplashPark: Ratepayers are wondering when the SplashPark will be on for the summer.

258/18 CM/SS that the Wolseley SplashPark be turned on for summer 2018 from 10AM to 8PM daily. **CARRIED**

3. Transfers from Protective Services Reserve Account: For Information Purposes - a motion was made May 16, 2018 to send down payment of \$300,000 to Fort Garry Fire Trucks according to the revised specifications received that day (Quote ID# 18LS10-0006); the invoice was received for the down payment and the transfer was made from the Protective Services reserve account to the General Operations account and a cheque was sent to Fort Garry Fire Trucks.

Also, the \$1,000 cash donation from SaskEnergy was used to pay for the natural gas BBQ the Fire Department will be raffling.

4. Outstanding Utility Account Transfer to Tax Roll: A utility account has been disconnected at the curb stop since November 2017; an amount of \$355.88 has been outstanding. Administrator recommends transferring these arrears to the Property Tax Roll.

259/18

RQ/CM to transfer \$355.88 from UB Roll 166 0030 to the respective Property Tax Roll (116 Front Street).

**CARRIED**

### **MAYOR & COUNCILLOR FORUM**

TK - Wolseley 120: more details regarding the Myles Morrison Comedy - planning to do at the Town Hall/Opera House as there is better production value at that venue; need to confirm the number of rooms required for accommodations; the Lion's Club have confirmed their participation by serving the alcohol for the event; planning to relocate both the comedy night and the cabaret to the Town Hall/Opera House instead of at the Sportsplex; the funds raised are going towards the ice plant at the Sportsplex; Councillor TK will talk to Arena Board members and Lion's Club to let them know of the potential change of location.

SS - Ducks are feathering out; will be about three weeks until they are out on the lake. Jamie has built a floating hutch for them (about \$400 in materials).

- Town Hall/Opera House: quote from Denson Commercial Food Equipment for a new dishwasher was received. Original price is \$7,099; Sale Price is \$6,269. The ladies who ran the fall supper in the past have money set aside for a new dishwasher.

260/18

SS/JJM to purchase dishwasher, under-counter, for sale price of \$6,269 as per quote from Denson Commercial Food Equipment dated May 30, 2018.

**CARRIED**

KD - There is a possible water leak at the Curling Rink that Town Foreman is monitoring.

JJM - Flower baskets have arrived with thanks to volunteers Allan Gurtler and Wayne Smith for picking them up from U & K Greenhouses in Indian Head. Special thanks to Public Works for hanging them up.

- Councillor JJM contacted the owner regarding the Wood Chipper from Woodland Mills in Ontario to gather more information regarding parts and service. Parts are okay to come by and the chipper comes with three-year warranty.

261/18

JJM/TK to purchase 8" Wood Chipper (WC88) from Woodland Mills in Port Perry, Ontario as per Sales Estimate dated May 3, 2018 for a cost of \$3,725.40.

Councillor RQ abstained from voting.

**CARRIED**

RQ - Public Works Ferris Mower quit as the engine block is broken; it has approximately 700 hours on it. It will cost approximately \$2,500 to \$3,000 for a new motor; Councillor RQ priced out some new Ferris mowers: 61" Ferris is \$7,995 + tax; 52" Ferris is \$7,595 + tax; a new engine is approximately three weeks away, and still needs to be sourced. Once you add labour, to put a new engine in this mower could cost about \$4,000; and a new mower is about \$8,000.

**262/18** GH/CM that the Town of Wolseley purchase the 61” Ferris (IS700Z) mower from Nick’s Service at the quoted sale price of \$7,995.00 plus applicable taxes.

**CARRIED**

- Council discusses the disposal of the 52” Ferris mower unit, and decides to tender for parts.
- Fire Department: Council discusses lifting the fire ban

**263/18** RQ/TK to lift fire ban from Town of Wolseley.

**CARRIED**

- The Fire Department has been slow with calls going out now that it has rained; three new members have joined the Fire Department.

**CM** - Leak at the Curling Rink between the building and the curb stop; a leak was also found in the rear yard of the Tiger Lily Quilts.

- Storm drain covers have been priced out from Rein Farms; \$350 for large cover, \$250 for small cover. We will need three large and one small to replace the covers at the storm drains by the elevators.

**264/18** CM/JJM to purchase three large storm sewer covers at \$350/each and one small storm sewer cover at \$250/each from Rein Farms as per quote.

**CARRIED**

- Foreman has been doing testing at the wells; Well #4 doesn’t seem to be bringing in as much water as it used to. It will cost approximately \$3,500 to \$4,000 to pull the well pump. As a test, Public Works was thinking about running Well #4 & #5 together.
- Public Works is trying to keep up with the grass cutting; exercising valves is complete; going to try dust control soon; will start thinking about replacing sidewalks.
- Siding, window and door job is done at the Town Shop and looks good.
- Street paving: will bring back a recommendation to council on where the Town will be paving this year.

**265/18** GH/CM that Well #4 pump be pulled for maintenance and inspection by Municipal Utilities for a cost up to \$4,500.00.

**CARRIED**

- Golf Club clean-up was last week; Howie Hess is doing a great job cutting the course. A few tournaments have been planned this year: Sunday July 1 - Texas Scramble Tournament; Saturday July 21 - Darren Gatrell Memorial Tournament; August 10 - Night Golf. Fees have stayed the same; Grant Laverdiere is the Golf Club president.
- Sportsplex: ceiling tiles are done; Ash urn is in place. Once a Caretaker is hired, Councillor CM will do a walk-thru.
- SplashPark: Beach Sand should get worked up.

**266/18** TK/CM that the Town hires Randy Quintyn to work/rototill the sand at the Beach for a cost up to \$100.00.

**CARRIED**

**GH** - Wondering if the Town should look at selling the 6” Gorman Rupp Pump; there is worry that it wouldn’t work at the lift station in the event of an emergency. Council discusses listing the pump at a price of \$14,000 o.b.o.

**267/18** RQ/JJM to advertise 6” Gorman Rupp Pump for \$14,000 or best offer and send advertisement to Lampman, SK and Bienfait, SK as they are currently flooding.

**CARRIED**

- Town will look at prices for smaller replacement pumps
- Communities in Bloom: most of the flowerbeds are in. Horticulture is excited at the opportunities. Mid-June will be another meeting.

CM - 2 quotes for Sportsplex Electrical were sourced for upgrading the power.

- 268/18** CM/SS to go with 4J Energy Services (Adam Erickson) quote for Sportsplex Electrical upgrades at a cost of \$8,500 plus taxes as per quote May 27, 2018.

**CARRIED**

**UNFINISHED BUSINESS**

1. Sportsplex Fire Alarm Inspection - Update: Nothing to report from Bison Fire Protection.

- 269/18** RQ/CM to hire Adam Erickson to replace fire pull boxes and weatherproof them at the Wolseley & District Sportsplex and have Troy Life & Fire Safety “re-verify” the system once complete for a cost up to \$2,000.

**CARRIED**

2. Review: Wood Chipper: See Councillor JJM report under Mayor & Councillor Forum.

3. Myles Morrison Comedy re: Contract Review: See Councillor TK report under Mayor & Councillor Forum.

4. Quotes to Repair Intersection of Garnet Street & Front Street: Two detailed quotes were received for repairing the intersection of Garnet Street and Front Street. Deboys Equipment \$4,050; Ennis Equipment with two options - #1 \$7,030 Material/Equipment/Labour or #2 \$2,500 Equipment/Labour only.

- 270/18** GH/SS to go with Deboys Equipment to repair intersection at Garnet Street and Front Street for quoted price of \$4,050.00 as per quote June 3, 2018.

*Councillor RQ abstained from voting.*

**CARRIED**

5. RFP - Water Street Bridge: Reviewed Request for Proposal and will ask for design only; rather than build/design.

- 271/18** KD/RQ to go with same criteria for Request for Proposal for the Water Street Bridge replacement; but for design only; and send to same vendors (Jim Zacaruk, Fred Thue, Greg Anderson, and Associated Engineering).

**CARRIED**

6. Tourist Booth Air Quality Test Inquiry: There were some concerns regarding the air quality at the Tourist Booth. Administrator touched base with the Public Health inspector to see if they do air quality testing for mold. The Public Health Inspector said they can come out to do a visual inspection of the premises to see if there is an issue. Administrator to see if there is a cost for the Public Health Inspector to come do a visual inspection at the Tourist Booth and the Town Office.

**NEW BUSINESS**

1. DRAFT 2017 Financial Statements: Council reviews the draft 2017 Financial Statements prepared by Sensus, Partnership of Chartered Professional Accountants.

- 272/18** GH/CM that we, Council of the Town of Wolseley hereby approve the audited financial statements and take full responsibility for the financial statements for the year ended December 31, 2017.

**CARRIED**

2. Tender Review - Town Hall/Opera House Basement Electrical Upgrades: Two quotes were received for upgrading the basement electrical at the Town Hall/Opera House. 4Js Energy Services \$8,840.00 and 4Ds Electric Ltd. \$4,705.29.

**273/18** JJM/CM to accept 4Js Energy Services (Adam Erickson) quote for Town Hall/Opera House Basement Electrical Upgrades as quoted, \$8,840.00 (taxes included) as per quote May 27, 2018.

**CARRIED**

3. Bylaw No. 03-2018 - Tax Exemption Agreement (200-202 Spruce Street):

**274/18** CM/RQ to read for a first time, Bylaw No. 03-2018, a bylaw for entering into a tax exemption agreement for the purpose of economic development for 200-202 Spruce Street.

**CARRIED**

**275/18** KD/SS to read for a second time, Bylaw No. 03-2018, a bylaw for entering into a tax exemption agreement for the purpose of economic development for 200-202 Spruce Street.

**CARRIED**

**276/18** RQ/CM to consider three readings at one duly called council meeting of Bylaw No. 03-2018, a bylaw for entering into a tax exemption agreement for the purpose of economic development for 200-202 Spruce Street.

**DEFEATED**

*Not a unanimous vote on resolution no. 276/18; therefore, third reading will take place June 20, 2018.*

4. Building Permit Application re: 123 Sherbrooke Street: Building permit for Ketara Holdings Ltd. to alter the building from a residence to a daycare.

**277/18** RQ/TK to approve Building Permit Application as presented for 123 Sherbrooke Street, to alter a building for the intended use of a daycare facility.

**CARRIED**

5. 2018 Wages/Salary Review: Council reviewed and made recommendations for Town Foreman and Town Administrator wage/salary.

**278/18** GH/CM to increase Town Foreman Robert Schneider's wage from \$27.25 per hour to \$30.00 per hour, retroactive to January 1, 2018.

*Councillor RQ abstained from voting.*

**CARRIED**

**279/18** GH/KD to increase Town Administrator Candice Quintyn's salary from \$56,700 annually to \$62,370 annually, retroactive to January 1, 2018.

*Councillor RQ abstained from voting.*

**CARRIED**

### **COMMUNICATIONS**

1. Wolseley Dance Club re: 2018-19 Season: Wolseley Dance Club informs Town Council they are adding a third night of class rather than just having two nights a week. They've requested the same rates as the prior year.

**280/18** CM/SS to accept the Wolseley Dance Club letter with the same rates as the prior year: \$100 for the first rental day of the week and; \$50 for any subsequent days following in that week.

**CARRIED**

2. Village of Kendal re: Joint Municipality Meeting: For information purposes. Table to next meeting as a reminder for interested councillors who may wish to attend.

3. Bradley Monks re: Paranormal Investigations:

281/18 JJM/TK to allow S.A.M. Paranormal (Bradley Monks) to investigate the claims of paranormal activity at the Wolseley Court House.

**CARRIED**

4. Wolseley Lion's Club re: Sportsplex Access Project:

282/18 RQ/KD to appoint the Wolseley Lion's Club as project manager for the Sportsplex Accessibility Project, and appoint Ken Drever and Chris McBride as council representation.

**CARRIED**

5. Bruce Friswell re: Storm Drain Request: Bruce expresses the need for a storm drain to be installed at Tiger Lily Quilts (402 Garnet Street). Council discusses and directs Foreman to talk with Mr. Friswell and find out what is feasible.

6. Xplornet Communications re: Concurrence Letter Request:

283/18 GH/CM to send concurrence letter to Xplornet Communications, giving them permission to proceed with the build.

**CARRIED**

7. Ministry of Government Relations re: Transit Assistance for People with Disabilities: For Information Purposes. The Ministry of Government Relations Transit Assistance for People with Disabilities operating grant allocation for the Town of Wolseley for 2018-19 is \$34.00 (thirty-four dollars).

8. Community Planning, Government Relations re: Subdivision Application Review: For information purposes. Council reviews the Subdivision Application package from Community Planning. The Town is advised that the proposal contravenes the Town's Zoning Bylaw as Commercial uses are not permitted in the CS2 - Passive Community Service District. Therefore, the Council must amend its bylaw before proceeding with the application.

284/18 GH/JJM to amend the Town of Wolseley Zoning Bylaw (#02-2015) so that the proposed subdivision be rezoned from CS2 - Passive Community Service District to C2 - Highway Commercial District.

**CARRIED**

9. Municipal Infrastructure and Finance, Government Relations re: Asset Management and the Gas Tax Fund: For Information Purposes. The Municipal Gas Tax Fund Agreement requires municipalities to make progress towards developing and/or implementing an asset management plan, and to report on progress made. By the target date of June 30, 2018, the Town has to get educated in asset management; develop and approve an asset management policy and strategy; and develop an asset register. Council discusses and notes this may be a good project for the Assistant Administrator to take on.

**IN CAMERA**

285/18 CM/SS to go In Camera at 10:01PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Wolseley Landfill Investigations; 2) Contract Applications - Sportsplex Contractor; and 3) Review Commercial Lease Agreement re: Ennis Equipment. Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ, CM and Administrator CQ.

**CARRIED**

286/18 JJM/CM to go out of In Camera at 10:25PM.

**CARRIED**

1. Wolseley Landfill Investigations:

**287/18** GH/CM to continue discussion with Ministry of Environment and Loraas Disposal regarding the Wolseley Landfill.

**CARRIED**

2. Contract Applications - Sportsplex Contractor:

**288/18** RQ/SS to hire Craig Schneider as Sportsplex Contractor for 2018/19 at the following rates: \$1,500/biweekly “Ice In” Season; and \$125/daily call in “Ice Out” Season.

**CARRIED**

3. Review Commercial Lease Agreement re: Ennis Equipment:

**289/18** CM/JJM to renew Commercial Lease with Ennis Equipment for the term July 1, 2018 to June 30, 2019.

**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Jun 20, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

**290/18** JJM that the meeting be adjourned at 10:28PM.

**CARRIED**

*Gerald Hill*  
\_\_\_\_\_  
Mayor

*Candice Quintyn*  
\_\_\_\_\_  
Administrator