

**TOWN OF WOLSELEY
MINUTES
JUNE 07, 2017**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Lower Level at the Town Hall/Opera House located at 510 Varennes Street on June 07, 2017 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Troy Kyle (TK)
Councillor Stephen Scriver (SS)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
Administrator Candice Quintyn (CQ)	Councillor Chris McBride (CM)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor Hill called the meeting to order at 7:00PM.

AGENDA

205/17 SS/CM that the Agenda be adopted as amended.

CARRIED

DELEGATION #1: ATL HERITAGE SERVICES CORP re: PROPOSED BROADVIEW POTASH PROJECT

206/17 RQ/JJM to hear ATL Heritage Services Corporation re: Proposed Broadview Potash Project at 7:03PM.

CARRIED

- Brad Shiele from ATL Heritage Services Corporation introduces the delegation;
- Junjie Liu (Jerry) from Canada Golden Fortune Potash Corporation ("CGFPC") introduces how the CGFPC works and the background. It was explained they have yet to submit a Technical Proposal ("TP") to the Province. Right now they are in very preliminary stages, and at this point are just gathering information from locals to hear their thoughts about the project.
- There is an Open House on June 19th at the Town Hall/Opera House from 4:00PM to 8:00PM where more presentations will take place.
- Again, it is very preliminary stages. TP gets submitted to the Province and then the Province determines if there is a need for a full environmental assessment.
- Right now, they are at the point of community engagement, welcoming any feedback and discussion from locals about the proposed project. More information can be viewed online at broadviewproject.com
- Expected timeline if everything runs as planned, they expect to get the environmental report completed by the end of this year or early 2018; operational around year 2021-2022. Of course, this is estimated, and based on best-case scenario.
- Goal is to design an efficient mine.

Delegation leaves the meeting at 7:22PM.

DELEGATION #2: RM OF WOLSELEY, NO. 155 AND WOLSELEY & DISTRICT HEALTH FOUNDATION TRUSTEES re: HOSPITAL TRUST

207/17 RQ/CM to hear the RM of Wolseley, No. 155 and Wolseley & District Health Foundation Trustees re: Hospital Trust at 7:24PM.

CARRIED

- Bev Kenny ("BK"), Reeve for the RM of Wolseley begins by thanking Town Council for the invitation;
- BK speaks regarding how Broadview gave direction for how to setup Wolseley's Trust Fund; BK questions what Town Council's stumbling blocks are;
- Mayor GH explains some stumbling blocks as there are four (4) new councillors that had to be brought up to speed, and it seemed that everyone was kept in the dark, there were miscommunications; and we control the fund through motions of council.

- Mayor GH explained in the Declaration of Trust, it doesn't specifically say the funds go to the Home or Hospital, where the donees actually donated to. There seems to be a larger scope: Canadian Municipalities, etc. (see clause 4 under Qualified Donees in the Declaration of Trust The Wolseley District Health Foundation)
- Mayor GH explains there has been no proper communication; everything seemed to be a secret.
- Some members of council feel the Trust should have some oversight from Council, having such a wide scope.
- Mayor GH questions if the RM is privileged to questions with the lawyers; RM Administrator answers no.
- RM Administrator discusses how the new councillors need to review the Declaration of Trust; nothing has changed in it since July 2016, as noted in the list of Facts presented by the RM. The qualified donees are as per the Income Tax Act ("ITA") and qualify under the ITA. The Lakeside Home and Wolseley Memorial Union Hospital facilities are essentially an arm of the Queen.
- Some members of council wish to view the Broadview Trust document.
- BK discusses how the Wolseley Trust document has multiple safeguards built within it, example 6(g) regarding if there's a problem, council can remove a trustee at any time; and 6(h) regarding trustees removing trustees. The safeguards are put in place to protect councils, the municipalities, and the fund.
- Both Councils agree that communications need improving. BK asks Town Council if we can move forward with getting the Trust set up in a timely fashion

Councillor TK requests a recorded vote:

- 208/17** CM/RQ that the signatories be transferred to the members of the Wolseley and District Health Foundation.
FOR: Councillors CM, RQ, KD, SS
OPPOSED: Mayor GH, Councillors TK, JJM

CARRIED

The R.M. of Wolseley, No. 155 and Wolseley & District Health Foundation Trustees leave the meeting at 8:06PM.

MINUTES

- 209/17** KD/SS that the minutes of the Regular Meeting May 17, 2017 be approved as amended.

CARRIED

ACCOUNTS

- 210/17** RQ/CM that cheque #'s 15499 to 15505 totaling \$7,839.91 be ratified.

CARRIED

- 211/17** SS/KD that cheque #'s 15506 to 15514 totaling \$9,006.07 be ratified.

CARRIED

- 212/17** RQ/JJM that cheque #'s 15515 to 15552 totaling \$36,002.94 be approved.

CARRIED

COURTHOUSE ACCOUNT

Councillors CM/TK resolved to approve cheque #51 totaling \$34,476.26 payable to Square Root Architecture for the remaining fees for completion of the working drawings, for the interior refurbishment of the Courthouse. Architectural, Structural, Mechanical and Electrical drawings, plus Specifications Manual supplied via mail. However, Councillor KD mentions that Council should first view the drawings prior to approval of payment. Council agrees, and Councillors CM/TK withdraws their motion to approve cheque #51. Payment is tabled to the next regular council meeting, June 21, 2017.

REPORTS OF ADMINISTRATION

1. **MAY 2017 BANK RECONCILIATION**: Administrator prepared the Bank Reconciliation and notes for the period ending May 31, 2017; the Bank Reconciliation was also accompanied with the Bank Statement for the period ending May 31, 2017 as per recommendation from the Auditors.

213/17

JJM/SS that council approve the Bank Reconciliation and notes for the period ending May 31, 2017 as presented.

CARRIED

2. **CEMETERY ADMINISTRATION SYSTEM UPGRADE - UPDATE**: The Town of Wolseley has successfully upgraded the Cemetery Administration System. Administration will continue to work on it to ensure files are correct, organized and clean up any areas where required to do so.
3. **TAXervice - UPDATE**: 2014 Arrears File - the six month period following service of the six month notice has expired. The next step in the Tax Enforcement process is to apply to the Provincial Mediation Board (“PMB”) for consent to take title. There are a total of six properties in the 2014 Arrears file; however, there are three of these properties that have assessed values less than \$17,500 which satisfies the criteria for exemption from the requirement to obtain consent from the PMB.

The request for consent from the PMB has been mailed for the other three properties, and the fees have been added to each respecting Tax Roll. The PMB will consent to the municipality taking title to the land if:

- the Board does not hear from the property owner promptly;
- the property owner fails to reply to any communication from the Board, whether written or by telephone; or
- the property owner fails to make payments on time, regardless of whether such payments are agreed to by the municipality or imposed by the Board.

No action required at this time.

4. **BISON FIRE PROTECTION - UPDATE**: Bison Fire Protection (“BFP”) was in Town on May 24, 2017 to pick up Fire Extinguishers that require recharging, and they performed inspections. At that time, someone had ordered the incorrect hoses for the Sportsplex, so they were going to get them installed when they were back in Town with the recharged extinguishers.

On June 2, 2017 BFP was back in Town with the recharged extinguishers and put them at all the required facilities. At the Sportsplex, the new hose racks were installed and the two kitchen vent perforations were plugged with the required gaskets.

MAYOR & COUNCILLOR FORUM

TK - Councillor TK says Thank You to the volunteers for helping at the Tourist Booth. The breaker keeps tripping at the Tourist Booth for the large outdoor sign by the gazebo; Frank Dolter was contacted to take a look at it, however, this isn't anything he can do. We will have to figure out who we can bring in to repair or see what's going on.

- We will have to have the beach tilled for Canada Day;
- A new Canadian Flag is required at the Courthouse;
- Zoe Tittle is starting at the Tourist Booth tomorrow (June 8); Councillor TK will stop by a drop off some fake plants and a soap dispenser. He will also look at getting a Swiffer and a door mat. Councillor TK questions if Mayor GH had a chance to look at second-hand laptops for Zoe to use, nothing has been found yet.
- National Trust Competition Update - Wolseley made it to the Top 40; therefore, the next component is to create a video and upload it. The deadline is June 14th.

SS - Wolseley Players are putting on a play the weekend after November 11th, 2017. The funds will go towards new curtains for the Town Hall/Opera House

- Tilli Beans and Wolseley Heritage Foundation are celebrating Canada's 150th and are putting up a tent on Garnet, and doing a tradeshow on Sherbrooke. Therefore, we require the streets to be temporarily closed.

214/17 SS/TK that on July 1st from 8:00AM to 5:00PM, Sherbrooke Street from Front Street to the Rexall/Lumberyard back alley be temporarily closed; and from 8:00AM to 11:00PM Garnet Street from the north end of Dr. Isman Elementary School to Government Road (Varenes Street/Garnet Street intersection) be temporarily closed.

CARRIED

- The Beach Washrooms will require extended hours due to Fireworks on July 1st

215/17 SS/CM to extend the hours of the Beach Washroom on July 1st to 11:00PM.

CARRIED

- Chantelle Perigny asked Councillor SS if the Town would sponsor prizes for the children's activities

216/17 SS/TK that the Town of Wolseley donates two hundred dollars (\$200.00) to Chantelle Perigny for the purchase of prizes for the July 1st children's activities.

CARRIED

- KD** - Jubilee Court is meeting tomorrow evening and will be discussing different issues, i.e. back alley water.
- The Care Home excavation is being filled.

- JJM** - Big thanks to Mark Smith for putting the lights on the Swinging Bridge; right now there is just a slight problem with coordinating lights with the fountain.
- Big thanks to Mr. Allen Gurtler who made three trips to Indian Head to pick up all the flower baskets. They've all been picked up as of yesterday (June 6/17). The water trailer is being stored at Councillor JJM place and locked up. Their first watering happened today, June 7. Public works has done a fantastic job with working and helping with the flower hangers and hanging baskets.

- RQ** - Nothing to report.

- CM** - Golf Course #8 Tee off has been seeded with grass and will be in commission next year; the club hopes to get the deck and roof done before July 1st Golf Tournament.
- July 1st Texas Scramble Golf Tournament starting at 10:00AM.
 - Men's skins nights started, and will be every Friday evening; Ladies nights will start June 15th and run every Thursday evening.
 - Public Works: the check valve on Well #4 failed; Municipal Utilities was out with a crane to remove the pump and motor to inspect at their shop. Administrator noted that as of today (June 7) it has been installed and repaired.
 - 80 feet of chain link fence has been repaired at the Landfill; this was due to wildlife.
 - There has been a large increase of water consumption due to the weather being so dry. Administrator notes that a Water Use Restriction has been issued and put online; information on this will also be included with the water bills that come out later this month.
 - Dust control is starting next week sometime.
 - Water Treatment Plant will be undergoing some system upgrades.

- GH** - Flowers have been planted on the north side of the Swinging Bridge; Wolseley Heritage Foundation ("WHF") donated cedar bark mulch to help keep weeds down and hold the moisture in - big Thank You to WHF!
- There seems to be an issue with the water pump at the north end of the Swinging Bridge, as it uses a lot of gasoline. Rob will look at getting an electrical pump to use for watering the flowers. For now, an arrangement has been made with Lakeside Nursing Home to use their water for watering plants.

UNFINISHED BUSINESS

1. Risk Evaluation Report re: SGI Canada: Nothing further to report.
2. Policy No. 22.1 - No Harassment Policy: The No Harassment Policy was tabled from the previous meeting. The Governance Committee has not yet had a chance to review the policy, and therefore will be tabled to the next regular meeting.

NEW BUSINESS

1. 2017 BUDGET - UPDATE: Nothing to report.
2. BEACH WASHROOM CARETAKERS re: BID REVIEW: Administrator had an oversight when the Beach Washroom Caretaker Tender was advertised; the original caretaker agreement from the prior year was posted with the clause *“this contract may be expandable based on the SplashPark work proceeding, based upon agreement by both parties”*. As the SplashPark is completed, Administrator met with the caretakers to discuss the oversight, and add four additional items (1. Check water fixtures leaks and any signs of vandalism; 2. Check sand for any debris such as leaves, pinecones, and any other foreign objects; 3. Rake and level sand under water fixtures; and 4. Ensure the SplashPark equipment is inspected and maintained/repaired if necessary).

Kim and Trevor Baran are asking to increase their bid, based on the rationale that instead of \$35/day, they would ask for \$50/day for these additional items.

Councillor JJM points out that this should be retendered, being a legal document.

Councillor TK declares a pecuniary interest and leaves the meeting at 8:59PM.

Councillor JJM requests a recorded vote:

217/17 KD/SS that the Town of Wolseley accept the proposal from Trevor and Kim Baran at \$1,500.00 per month for the Beach Washroom and Splash Park Caretaker Contract.

FOR: Councillors CM, RQ, KD, and SS;

OPPOSED: Mayor GH, and Councillor JJM.

CARRIED

Councillor TK returns to the meeting at 9:07PM.

3. APPLICATION FOR BUILDING PERMIT - 205 BIRCH STREET:

218/17 RQ/CM to approve the Application for Building Permit for 205 Birch Street, to construct a garage.

CARRIED

4. APPLICATION FOR BUILDING PERMIT - 209-211 OAK STREET:

219/17 CM/SS to approve the Application for Building Permit for 209-211 Oak Street, to construct a garage.

CARRIED

5. APPLICATION FOR BUILDING PERMIT AND APPLICATION FOR DEMOLITION PERMIT - 208 BLANCHARD STREET:

220/17 KD/RQ to approve the Application for Demolition Permit for 208 Blanchard Street, to demolish a garage.

CARRIED

221/17 RQ/CM to approve the Application for Building Permit for 208 Blanchard Street, to construct a garage.

CARRIED

6. APPLICATION FOR BUILDING PERMIT - 602-604 POPLAR STREET:

222/17

TK/JJM to approve the Application for Building Permit for 602-604 Poplar Street, to construct a residential home.

CARRIED**COMMUNICATIONS**

1. Dennis Fjestad re: Beach Development Committee Ribbon Cutting Ceremony: Plans are in place for a formal Ribbon Cutting ceremony for the Beach Development (Washroom and Splash Park) at the Beach Washroom and Splash Park facilities on July 1st at 10:00AM. All members of council are welcome and invited to participate.

2. Lawrence & Florence Rein re: Requesting Reconsideration of Tax Abatement: Regarding the Rein's request for a reconsideration of a Tax Abatement for their property taxes, due to an unsightly, untidy neighboring property; Council has concluded to stand by their original decision, and not offer any tax abatements, as doing so would set a dangerous precedent.

3. Canadian Union of Postal Workers re: Request for Letter of Support:

223/17

SS/TK that the Town send a Letter of Support as per template attached showing our support for the current moratorium.

CARRIED

4. Grower's International Organic Sales Inc. re: Grass Cutting: Town Foreman had a chance to meet with the Operations Manager at Grower's International to discuss the grass cutting area they are talking about on the CPR Right-Of-Way. Town Foreman does not advise the Town to cut grass in this area, as there is a high risk of damaging Town equipment due to underlying materials hidden in the tall grass. Growers have been given the direction to call CPR as it is their land. However, if they need a letter of support to CPR, the Town would be willing to do that much.

5. Ameena Luchsinger re: Request for Wedding to be held at Courthouse grounds:

224/17

TK/SS to allow Ameena Luchsinger to hold her wedding on August 19, 2017 beginning at 2:00PM at the Courthouse grounds.

CARRIED

6. Royal Canadian Legion Branch #36 re: Cenotaph: Caragana and Lilac bushes used to be kept as hedges; the Legion's intention of the letter is to tidy up the area; Mayor GH will take a look at this with volunteer, Judy Lechowicz.

7. Katey Sexsmith re: Beach Area for June 17th Weekend: Councillor TK questions Councillor RQ regarding the tilling of the beach. Councillor RQ mentions he's done it in the past, and charges based on the time it takes to do.

Councillor RQ declares a pecuniary interest and leaves the meeting at 9:36PM.

225/17

TK/SS to hire Randy Quintyn to rototill the sand at the beach area for up to \$100.00.

CARRIED

Councillor RQ returns to the meeting at 9:37PM.

8. Sharon Jeeves re: Library Celebration: The Library Celebration is happening Thursday, June 22 from 2PM to 4PM. There will be cake, coffee and ice cream. Members of council, as well as Administration and staff are all invited to attend.

9. Lanz Cieckiewicz re: Agreement for the Lease of Hay Land: Lanz Cieckiewicz provided written confirmation that he is withdrawing his bid for the Lease of the Hay Land. Therefore, Council wishes to offer Launie Rein the Lease for his tendered price of \$500.00 per year + GST for the two year Lease.

226/17 GH/SS that the Town of Wolseley award Launie Rein the tender for \$500.00 + GST per year for the two year Lease Agreement for the Hay Land legally described as: Blk/Par A Plan 101300241 Ext 123 (Parcel# 131671223); and, Blk/Par D Plan 101300241 Ext 124 (Parcel# 131671234).
CARRIED

10. Ministry of Highways and Infrastructure re: Project Information Sheet for Highway Paving: For Information Purposes: The Provincial Government will be paving Highway No. 1 this summer. The Project is expected to start June 7, 2017 and it is expected to be completed by July 15, 2017.

IN CAMERA

227/17 CM/TK to go In Camera at 9:42PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* and as some of the following items concern long-range or strategic planning: Tourist Booth Security. Parties Present: Mayor GH; Councillors CM, RQ, JJM, KD, SS, and TK; Administrator CQ.

CARRIED

228/17 RQ/CM to go out of In Camera at 9:50PM.

CARRIED

Tourist Booth Security:

229/17 RQ/CM to purchase alarm system for Tourist Booth at \$1,164.18 from Elite Security.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wednesday June 21, 2017 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

230/17 KD that the meeting be adjourned at 9:51PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator