

**TOWN OF WOLSELEY
MINUTES
JULY 18, 2018**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on July 18, 2018 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Troy Kyle (TK)
Administrator Candice Quintyn (CQ)	Councillor Chris McBride (CM)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

328/18 KD/CM that the Agenda be adopted as amended.

CARRIED

MINUTES

329/18 TK/SS that the minutes of the Regular Meeting July 05, 2018 be approved as presented.

CARRIED

ACCOUNTS

330/18 CM/RQ that cheque #'s 16602 to 16610 totaling \$9,820.48 be ratified.

CARRIED

331/18 SS/RQ that cheque #'s 16611 to 16625 totaling \$13,361.35 be approved.

CARRIED

332/18 JJM/KD that the Statement of Financial Activities detailed for the period ending June 30, 2018.

CARRIED

REPORTS OF ADMINISTRATION

1. **2018 SEMI-ANNUAL GST REBATE APPLICATION:**

Administrator sent away the 2018 Semi-Annual GST Rebate Application for the period January 1 to June 30, 2018. The amount we are expecting to receive is \$14,523.13.

2. **UTILITY AGED ANALYSIS - UPDATE OF OUTSTANDING ACCOUNTS:**

Administrator prepared and presented below list of seven (7) accounts that are 90 days overdue. With the current amount included, the balances are \$400+.

Payment Reminder Notices have been sent via mail Tuesday, July 17 to the below accounts. Administration seeks further direction from Council.

UB Account #	Amt Over 90 Days	Total Due	Renter
395 0000	392.41	571.79	
295 0010	458.84	658.99	
454 0000	232.01	424.49	*
277 0020	209.42	419.86	
276 0000	205.87	427.16	
081 0000	386.04	588.64	
293 0070	384.34	581.23	*
TOTAL	2,268.93	3,672.16	

Council agrees on deadline of July 31, 2018; if not paid or payment arrangements made, a Final Notice letter will be sent August 1st for shut off scheduled for August 15th, with copy going to the home owner in the case of renters. Delivered to addresses/ final notices taped to doors with photos as proof of delivery.

333/18

GH/RQ to issue final notice to the following utility accounts, August 1st; with shut off of water scheduled for August 15th, 2018:
Utility Account Numbers - 081; 276; 277 0020; 295 0010; 297 0070; 395; and 454.

CARRIED

3. COURT HOUSE FUNDS FROM WOLSELEY HERITAGE FOUNDATION:

Administrator seeks council direction regarding where the funds for the Court House from the Wolseley Heritage Foundation should be placed. A cheque was received Friday July 13 for \$13,929.37.

Two Options:

- (1) Place all funds received from WHF in Recreation and Culture Reserve; or
- (2) Place all funds received from WHF in Wolseley Court House Bank Account.

334/18

SS/JJM to transfer \$13,929.37 (thirteen thousand, nine hundred twenty-nine dollars, thirty-seven cents) from General Revenue Bank Account to the Courthouse Bank Account

CARRIED

4. FLOODPLAIN MAPPING INITIATIVE:

The Town of Wolseley was approached by Water Security Agency (“WSA”) to participate in a Floodplain Mapping Initiative (“FMI”) to get put into a target list. WSA began an assessment of community flood vulnerability in 2015 as a first step to identify and comparatively rank flood vulnerable communities to inform and predispose the WSA to consider future long-term mitigation programming. Floodplain mapping is most useful on rivers/streams where extreme landscape-level runoff or precipitation events stimulate overland flooding.

The Town of Wolseley will have a site inspection done by WSA to generate a report of past claims. There is no cost/commitment from the Town at this time.

5. CEMETERY:

The Town of Wolseley will have to look at tightening up its Policies & Procedures and Bylaw regarding the Wolseley Cemetery. Two instances in the past week have caused for some concern regarding the digging of graves. The current procedure when the Town finds out there will be an interment is that a copy of the cemetery map is printed for Public Works to locate and mark out the plot. In one instance, a plot was located for an interment and it was found that an interment for cremains next to it was done the year prior which was not in its exact location. The Town was concerned the digger wouldn’t be able to dig without disturbing the urn. Another instance, the grave wasn’t located and marked out by our Public Works department yet, and the Town found out the grave was already dug by the family for cremains to be interred.

Administration will forward Council the current bylaw.

MAYOR AND COUNCILLORS FORUM

CM - Public Works: Sidewalk replacing is going well. Barry's Sewer Service was in town to replace five broken (5) curb stops. The curb stop at the Wolseley Home Building Centre storage (600 Front Street) is not working, and will have to be dug up to replace it.

335/18

RQ/SS to proceed with tender for replacement of curb stop at 600 Front Street (Wolseley Home Building Centre storage).

CARRIED

- Dust control was done about three weeks ago; there is still some of the product left over so we will have to do more soon.
- There was a problem with the big overhead door at the maintenance shop, but it is fixed now.
- Foreman has been pumping one cell into another at the Lagoon due to the levelling pipe clogging.
- Public Works is still waiting for the external water meter to try on the distributed treated water.
- The SplashPark has used 200,000 gallons since the water meter was installed last year.
- Golf Club: The Canada Day Tournament had 10 teams registered and went well; there is another tournament happening on July 21st (Darren Gatrell Memorial Tournament).
- Administration to touch base with Ministry of Environment re: Landfill.
- Administration to look at replacing 12T signs with Bridge Restriction signs re: Water Street Bridge.

RQ - Fire Department had a meeting on Monday evening; not too many personnel were there. Fire Department is having issues with the Pumper truck; the pump is at 50 psi and should be at 100 psi; it was concluded that the pump is wearing out; quotes will be received from Hale Pump regarding getting a new pump kit and repair. Fort Garry Fire Trucks will get a quote and Councillor RQ will update council as soon as information is received.

- Hometown Co-op contacted Councillor RQ regarding Community Co-op Days and for every litre of gas they sell on a certain day, they will donate X-number of funds towards the New Fire Truck Campaign. We can look for this near September sometime.

JJM - Working on the Wolseley 120 celebrations with Councillor TK.

- A new bistro set (table and two chairs) was ordered for the Tourist Booth to replace the old chairs inside the facility.

KD - The Wolseley Lions Club created posters for the Accessibility Lift Project for the Sportsplex.

- Councillor KD attended the Wolseley Arena Board meeting last night; they talked about raising the Rink fees and are proposing to put the ice in around mid-October; the board will be doing a skills/conditioning camp sometime in November.

- Skating Rink needs a new upright freezer; and the Town Hall needs a new fridge in the bar area. Councillor KD suggests working together to perhaps get a better deal for two new appliances.

- It has been brought to Councillor KD attention that Cherry Street has a problem with vehicles speeding; Council discusses the possibility of putting speed bumps along Cherry Street to slow traffic down.

SS - Councillor SS suggests that the Town should have better signage around town to direct visitors of what Wolseley has to offer. Councillors JJM and TK are working on this for the next fiscal budget and invites Councillor SS to bring forth his recommendations.

- The ducks are doing well. A company has donated oats for feed for the ducks.

- The Skating Rink will see two teams; pre-novice and novice. The rink will be used more frequently. As Councillor KD noted, the fees will be increasing. Registration for Minor Hockey will take place Monday September 17, 2018 at 7:00PM.

- The Ghost Hunters were here and only two individuals went on the tour.

- Councillor SS raked weeds at the Beach; lots are accumulating.
- Councillor SS has three historical tours lined up to do around town.

- TK** - Wolseley 120 organizing; BK Hotel quoted alcohol and donated one room for the comedians; we have to pay for the other. In lieu of room rent, they would like a \$50 donation-in-kind tax receipt. Councillor TK will correspond with administration regarding list of alcohol; Councillor TK will check with company to order portable toilets.
- A draft of the parade route was distributed to Council.

336/18

JJM/KD to accept parade route for the Wolseley 120th celebration on August 11, 2018 at 10:00AM as amended and attached to the minutes.

CARRIED

- Barricades will be on hand for the parade; cheques will be ready for the comedians and the band at the time the keys are signed out for the facility; assistant administrator will design a mail drop to do right before the event and have the parade route on the reverse side.
- Tickets are available at the Town Office, Tilli-beans Bakery & Coffee Shop, Lumberyard, Salisbury Lane, and Councillor TK.
- The luncheon will be Barbequed beef on a bun, generously donated from the meat plant; slab cake, sweets and two salads by Tilli-beans.
- Anyone willing to help set up, it would be much appreciated - contact Councillors' TK and/or JJM.
- Hospital: Councillor TK reports he hasn't heard anything from Saskatchewan Health Authority; Councillor JJM will talk to one of the administrators to ask the questions.

- GH** - Communities in Bloom judging is happening on July 20th; meeting at the Town Office first. It will be an all-day event, Tilli-beans will be sponsoring the dinner for the judges.
- A ratepayer has volunteered to paint "windows" on the bottom plywood coverings over the Courthouse windows.
 - Mayor GH suggests perhaps getting tourists with campers/trailers to go to up to the Courthouse grounds instead of Sherbrooke.
 - Mayor GH suggests revisiting Kahkewistahaw Municipal Services Agreement as it has been awhile since we've touched base. Mayor GH could reach out to the chief and council; as well as Carry The Kettle. Suggests to touch base with them in September.

UNFINISHED BUSINESS

1. Sportsplex Fire Alarm Inspection - Update: Councillor CM will touch base with Adam Erickson.
2. Wolseley Landfill Investigations: Nothing to report.
3. Municipal Heritage Designation Request - 501 Garnet Street North (Shirley & Gary Harris): Notice of Intention was sent today, now there is a thirty day (30) day waiting period.

NEW BUSINESS**COMMUNICATIONS**

1. Indian Head RCMP Detachment re: Community Policing Report (Apr 1 to Jun 30, 2018): For information purposes.
2. Helen Thompson, Krista Johnson and April Dahnke re: Pine Trees at SplashPark: There is concern regarding the pine trees located near the SplashPark as the pine needles are being stepped on within the sand. Administrator suggests discussing this with Public Works to see if they can remove the tree. Council discusses and suggests getting a quote from Ennis Equipment to see if he can remove one of the problem trees.

3. DSA Media re: SaskTel Advertising: Company is requesting permission to place an advertising sign on Town property in a visible location within town. Town Council discusses and suggests placing the sign north of the Town of Wolseley sign on the west entrance (near Beliveau Construction shop/Wolseley Esso); and in lieu of rent, Council would accept a donation to go towards the New Fire Truck Campaign.

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Aug 01, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

337/18

JJM that the meeting be adjourned at 9:03PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator