

**TOWN OF WOLSELEY  
MINUTES  
AUGUST 01, 2018**

---

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on August 01, 2018 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)	

**ABSENT:**

Councillor Troy Kyle (TK)

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

**AGENDA**

**338/18** CM/JJM that the Agenda be adopted as amended.

**CARRIED**

**MINUTES**

**339/18** RQ/SS that the minutes of the Regular Meeting July 18, 2018 be approved as presented.

**CARRIED**

**ACCOUNTS**

**340/18** CM/KD that cheque #'s 16626 to 16634 totaling \$9,914.38 be ratified.

**CARRIED**

**341/18** JJM/KD that cheque #'s 16635 to 16676 totaling \$52,846.74 be approved.

**CARRIED**

**REPORTS OF ADMINISTRATION**

1. **UTILITY AGED ANALYSIS - UPDATE OF OUTSTANDING ACCOUNTS:** Final Notice reminders will be sent tomorrow August 2, 2018. If no payments or payment arrangements are made, disconnection of service is scheduled for August 15, 2018 as per council resolution at the July 18<sup>th</sup> Council meeting [333/18].
2. **TAXervice - 2016 ARREARS FILE UPDATE:** The six month period following registration of the tax lien expired July 16, 2018. The *Tax Enforcement Act* provides that Council may, by resolution, authorize proceedings for any title. TAXervice suggests it is best practice to continue with proceedings against all properties to maintain an even hand among all owners with arrears.

342/18

CM/RQ that TAXervice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:

Roll 9	LOT 12-BLK/PAR 1-PLAN 176 EXT 0	Title No.	143690845
Roll 277	LOT 3-BLK/PAR 25-PLAN 35900 EXT 0	Title No.	147907143
Roll 299	LOT 1-BLK/PAR 30-PLAN B1151 EXT 0	Title No.	141002301
	LOT 2-BLK/PAR 30-PLAN B1151 EXT 0		141002323
Roll 420	BLK/PAR C-PLAN 65R30189 EXT 0	Title No.	108250387
Roll 504	LOT 13-BLK/PAR A-PLAN 84R66732 EXT 0	Title No.	141017116
Roll 505	LOT 14-BLK/PAR A-PLAN 79R34569 EXT 0	Title No.	141017149
Roll 506	LOT 15-BLK/PAR A-PLAN 79R34569 EXT 0	Title No.	141017161
Roll 507	LOT 16-BLK/PAR A-PLAN 84R66732 EXT 0	Title No.	141017194

**CARRIED**

3. **PROPOSED 2018 STREET IMPROVEMENTS**: Mobile Paving Ltd. will start approximately early to mid-September, 2018. The Proposed 2018 Street Improvements are attached hereto. The total budgeted amount for the proposed 2018 street improvements is \$174,140 + applicable taxes.

343/18

RQ/CM to accept the proposed 2018 street improvements schedule from Mobile Paving Ltd. as follows: Sherbrooke Street, Garden Street, Ouimet Street, Balsam Street (11 settlements to repair), Intersection of Garnet and Front Streets and Varennes Street for a total cost of \$174,140 + applicable taxes.

**CARRIED**

4. **GRANT APPLICATIONS**: The Employment and Social Development Canada: Enabling Accessibility in Workplaces and Communities grant application was due July 26, 2018. The application was completed and submitted by the deadline by the Assistant Administrator. A confirmation email was received confirming they have received our application and will let us know of any results by 2019. This is the grant for the Wolseley & District Sportsplex Lift Project.

The Infrastructure Canada: *Disaster Mitigation and Adaptation Fund* grant application was due July 31, 2018. No application was submitted for this grant as projects must have a minimum of \$20 million in eligible expenses.

Administrator confirmed with the Canada Summer Jobs (“CSJ”) Grant Application that the student at the Tourist Booth who is paid on a contract basis is not eligible for the grant as it is based on hourly rate. Therefore, the CSJ Grant Application for the Town of Wolseley will be revoked.

**MAYOR AND COUNCILLORS FORUM**

**SS** - Town Hall/Opera House: A new fridge is ordered for the hall. The Basement electrical is nearly complete; the majority is done, just a little bit left. The new dishwasher is installed and the old one has been uninstalled. Councillor SS will place order for two more dishwasher racks.

**KD** - Councillor KD questions about the Ghost Hunt Day that is being advertised in the local paper. Do we know details? They should be paying rent to use the facilities.

344/18

RQ/KD to rent the Town Hall/Opera House to S.A.M. Paranormal for September 29, 2018 for \$415 and the Wolseley Court House for \$250 for National Ghost Hunt Day.

**CARRIED**

- Sportsplex: Councillor KD received a safety notice regarding Zamboni brand ice machines. More investigation is required to see if ours is affected. A new upright freezer has been ordered for the canteen. There was a slight natural gas leak in the kitchen and the mechanical room at the Sportsplex. The leaks have been repaired.
- The Knights of Columbus requested to use the kitchen at the Sportsplex to do the Pancake Breakfast for the August 11<sup>th</sup> Wolseley 120<sup>th</sup> Celebration weekend.

**345/18** KD/JJM to allow the Knights of Columbus to use the Sportsplex kitchen area for the Pancake Breakfast on August 11, 2018 for the Wolseley 120<sup>th</sup> Celebration.

**CARRIED**

- There is a group of individuals having a BBQ/reunion outside the Sportsplex and would like to have access to the washrooms.

**346/18** KD/RQ to leave the Sportsplex accessible to the public on August 11, 2018 until 8:00PM.

**CARRIED**

- Cemetery: currently in the process of reviewing bylaws from surrounding communities to gather information.
- Curling Rink: Curb stop has been repaired.

**JJM** - Organizing the Wolseley 120 event. A mail drop/ad is being worked on and will be posted for the public along with an itinerary for the day. Mayor GH suggests to Councillor JJM to let council know what needs setting up to know when and where to help set up the day of the event.

**RQ** - The Fire Pump will hopefully be here by the end of the week and will be switched out as soon as it gets here. Councillor RQ will check with the Foreman to see if the old pump can be stored at the Town Shop until time permits to have a look at it to see if it is repairable.

- Councillor RQ suggests doing the Fire Department raffle between the Comedy Crawl and the Cabaret; Councillor JJM will talk to Councillor TK about this.
- Councillor RQ had discussion with Greg Chattersen the other day and said Kurt MacPherson wants to start mid-August at the Court House for the stone repair project.

**CM** - Public Works: the curb stop repair at 600 Front Street was completed and a used water meter was installed as the old one at this location was cracked. Public Works crew is going to start working on the sidewalk at New Life Church. They will be doing some street sweeping before the August 11<sup>th</sup> weekend for the 120<sup>th</sup> Celebration. The Skid steer has been in disrepair but they are working on it; should be up and running again soon. Rein Farms sprayed weeds at the Landfill and ball diamonds. Rein Farms is almost done making the man hole covers for the storm sewers around town.

- Landfill: the pit situation isn't bad; probably have until late fall before it is full. Landfill Supervisor has recommended some rate changes coming up later in the meeting. The metal pile has been taken away.
- Golf Course: the Golf Club had a tournament last weekend and about 11-13 golfers were present. A new tee box at Hole 8 has been made; the club is doing really good work.

**GH** - Landfill: Mayor GH suggests writing a Notice of Intention to the Ministry of Environment regarding the temporary set up of a transfer station at the Wolseley Landfill.

- PFRA Dam: Mayor GH questions council on whether we open the PFRA dam south of town to flush out the stagnant water or not. Councillor RQ suggests not as the creeks are very dry and will take a lot for it to come to town before the August 11<sup>th</sup> weekend.
- Communities in Bloom: Judges were here and are still in the process of writing a report; they enjoyed their visit throughout the town.
- Court House Grounds: Jean Johnson donated shrubs for the court house grounds.

**UNFINISHED BUSINESS**

1. Sportsplex Fire Alarm Inspection - Update: Adam Erickson will start when time permits.
2. Wolseley Landfill Investigations: Nothing to report.
3. Municipal Heritage Designation Request - 501 Garnet Street North (Shirley & Gary Harris): Nothing further to report - there is currently a thirty (30) day waiting period. Some members of council have heard from citizens that would object; however, nothing has been received at the Town Office to date.
4. Ratification of Electronic Mail Communications (Email Correspondence): *Thursday July 19 - Mayor GH and Foreman Schneider recommended using Ennis Equipment for the dig for the curb stop repair at the storage building on 600 Front Street (owned by Wolseley Home Building Centre); and the curb stop repair for the dig at the Curling Rink.*

**347/18** RQ/SS to ratify contracting Ennis Equipment to dig the curb stop repairs at both 600 Front Street (storage building owned by Wolseley Home Building Centre) and 406 Water Street (Curling Rink) at a rate of \$165 per hour.

**CARRIED**

*Tuesday July 24 - Councillor RQ (in discussion with Fire Chief Pollock) recommends purchasing a new Fire Control Sprayer from Wolseley Ag & Auto for a cost of \$5,846.00 + applicable taxes. The unit includes a 400 gallon tank, hose reel, foam tank, 120 GPM/100 PSI pump and motor unit. The unit is self-contained and would transfer to any truck in the future upgrade.*

**348/18** CM/KD to ratify purchasing a Fire Control Sprayer from Wolseley Ag & Auto at a cost of \$5,846.00 plus applicable taxes, for the Wolseley Fire Department Rapid Response Fire Truck.

**CARRIED**

*Thursday July 26 - Foreman Schneider asked for quotes from two vendors for purchasing gravel for the water digs coming up, plus a bit extra to have in stock. Foreman would like to order 50 yards of base and 50 yards of crushed. The quotes are as follows: Ennis Equipment \$3,162; Deboys Equipment \$2,250. Therefore, Foreman recommends purchasing said gravel from Deboys Equipment.*

**349/18** KD/SS to ratify purchasing 50 yards of base gravel and 50 yards of crushed gravel from Deboys Equipment for the price of \$2,250.00 plus applicable taxes.

**CARRIED**

5. Wolseley Cemetery - Updates: Councillors KD and CM will work on an updated bylaw. Administration directed to talk to surrounding communities about signage at their town cemeteries.

**NEW BUSINESS**

1. Wolseley Landfill Fee Schedule - Proposed Fee Changes: Landfill Supervisor proposes slight fee changes for the landfill. Changes include: increasing metal pile items by \$5 per item; removing the minimum charge for Pit Items; adding furniture category and charging \$20 per item for items such as mattresses, couches, chairs, etc.

**350/18** CM/JJM to revise Wolseley Landfill Fee schedule, effective immediately (August 1, 2018) as presented.

**CARRIED**

2. Building Permit Application - 402 Garnet Street (Tiger Lily Quilts): A Building Permit application was presented to construct a classroom behind the Tiger Lily Quilts store.

**351/18** KD/CM to approve Building Permit Application for 402 Garnet Street (Tiger Lily Quilts) to construct a building to be used as a classroom.

**CARRIED**

**COMMUNICATIONS**1. Myrna Tubman re: Boulevard Maintenance Request:

**352/18** RQ/CM to respond to residents at 102 Wolf Street that the Town of Wolseley Public Works Department would be prepared to remove the top six inches (6”) of top soil and replace with new soil and seed grass at the boulevard, with the intentions that the residents at 102 Wolf Street would water and maintain the boulevard accordingly.

**CARRIED**2. Independent Construction Management re: Request to Use Court House Property:

**353/18** CM/SS that the Town of Wolseley allow Independent Construction Management Inc. (“ICM”) to park their two sixteen foot (16’) trailers on the grass at the Wolseley Court House as per correspondence, for approximately one month starting mid-September; and ICM is to leave the property as it was found.

**CARRIED**3. KBM Resources Group re: 2018 Dutch Elm Disease Survey - Summary of Results: For information purposes. Summary of results are as follows:

- 700 Ouimet Street - one tree sampled;
- 206 Water Street - three trees, no samples taken due to advanced symptoms. These trees are located in the drainage located to the north of the property along the east side of the garden (same location as 2017 infection);
- 113 Water Street - one tree sampled at location;
- Across from 207 Garnet Street (no sample necessary for this tree due to advanced symptoms);
- 221 Poplar Street - three trees, one sample taken;
- 106 Oak Street - one sample taken.

4. Lyle Stecyk, PVSD #208 re: Dr. Isman Fence: For information purposes. No further action required. Prairie Valley School Division #208 will be erecting a short fence at the rear of the property at Dr. Isman Elementary School to increase safety.

5. Ryan Parker re: Pond Spot Treatment: For information purposes. Foreman Schneider is looking into it and can go ahead with ordering.

6. Innovation, Science and Economic Development Canada re: Xplornet Communications Tower Public Consultation Process: For information purposes. Xplornet Communications is required to do a public consultation process according to Federal standards.

**IN CAMERA**

**354/18** SS/CM to go In Camera at 9:01PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Staff Planning. Parties Present: Mayor GH; Councillors SS, KD, JJM, RQ, CM; and Administrator CQ.

**CARRIED**

**355/18** SS/JJM to go out of In Camera at 9:09PM.

**CARRIED**

**356/18** CM/GH to continue staff planning process.

**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Aug 15, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

357/18

JJM that the meeting be adjourned at 9:20PM.

**CARRIED**

*Gerald Hill*  
\_\_\_\_\_  
Mayor

*Candice Quintyn*  
\_\_\_\_\_  
Administrator