

**TOWN OF WOLSELEY
MINUTES
AUGUST 15, 2018**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on August 15, 2018 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Chris McBride (CM)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Troy Kyle (TK)
Administrator Candice Quintyn (CQ)	

ABSENT:

Councillor Stephen Scriver (SS)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

358/18 RQ/CM that the Agenda be adopted as amended.

CARRIED

MINUTES

359/18 KD/RQ that the minutes of the Regular Meeting August 1, 2018 be approved as presented.

CARRIED

ACCOUNTS

360/18 JJM/CM that cheque #'s 16677 to 16684 totaling \$9,599.29 be ratified.

CARRIED

361/18 JJM/TK that cheque #'s 16685 to 16715 totaling \$54,988.84 be approved, with the exception of cheque # 16715.

CARRIED

Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:10PM.

362/18 KD/CM that cheque # 16715 payable to Wolseley Service Ltd. totaling \$543.58 be approved as presented.

CARRIED

Councillor RQ returns to the council meeting at 7:11PM.

STATEMENT OF FINANCIAL ACTIVITIES

363/18 CM/RQ that the Statement of Financial Activities for the period ended July 31, 2018 be approved as presented.

CARRIED

REPORTS OF ADMINISTRATION

1. JULY BANK RECONCILIATION: Administrator prepared and presented the Bank Reconciliation and notes for the period ended July 31, 2018.

364/18 CM/JJM to approve the Bank Reconciliation and notes for the period ending July 31, 2018 as presented.

CARRIED

2. UTILITY AGED ANALYSIS - UPDATE OF OUSTANDING ACCOUNTS: No utility accounts were disconnected today, Wednesday August 15 as those with overdue accounts have made verbal commitments to pay all or a portion thereof within a reasonable amount of time. Administrator will keep Council updated on payments whether received or not.

3. TAXervice FILE REVIEW: Administrator provided council with an overview of the all the open TAXervice files. These properties all have Tax Liens registered against the titles, but are at various stages within the Tax Enforcement process.

2013 Arrears File (1): *Roll 341 - Agreement in place;*

2014 Arrears File (2): *Roll 211 - Agreement in place; Roll 455 - Provincial Mediation Board Monitoring;*

2015 Arrears File (1): *Roll 377 - Agreement in place;*

2016 Arrears File (8): *All Rolls have been issued the Six Month Notice - Roll 009, 277, 299, 420, 504, 505, 506, and 507.*

Tax Title Property: The Town of Wolseley took title to Rolls 457, 631, and 632 in September, 2017. Administration has been in contact with TAXervice for assistance in advertising these properties for sale in accordance with *The Tax Enforcement Act* just as we did for the 100 King Street property in 2011 Arrears File. TAXervice is currently pulling these files from their archived file location and will get back to us once these files have been retrieved.

4. DED SURVEY RESULTS: The trees sampled at 221 Poplar Street, 700 Ouimet Street, 106 Oak Street and 113 Water Street have all been confirmed as being DED positive. Public Works have been working on taking these trees down and disposing of them properly. Administration has confirmed with insurance that the Town is covered should damage occur to private property while removing these diseased trees.
5. SUBDIVISION UPDATE: Administrator contacted Compass Geomatics regarding the status of the proposed subdivision. Community Planning sent their Notice of Decision Certificate of Approval for the subdivision. Compass Geomatics submitted the Legal Plan to ISC last week and hopes to hear back from them by the end of this week or early the following week with the approved plan and Transform Approval Certificate (“TAC”). Once they receive the documents they will forward them to us. Once the plan is approved by ISC’s Plan Processing team and the TAC has been issued, we are ready to raise titles to the new parcels.

MAYOR AND COUNCILLORS FORUM

- JJM - Town Hall: The large cooler in the kitchen has quit. Laurie Stringer has information to get pricing on a new one.
- Wolseley 120: Luncheon Silver Collection totaled \$608.50 and another donation of \$100 for renovations. Councillor JJM suggests donating to the Wawa Shriners Club.

365/18

JJM/CM that the Town of Wolseley donate \$500 (five hundred dollars) to the Shriners Hospital.

CARRIED

- Hospital: Councillor JJM clarifies her position that she and Councillor TK do pass on hospital update information as soon as it is received. Councillor SS points out that MLA Steven Bonk met with Minister Ottenbreit and the Health Authority is claiming to have staffing issues; Councillor JJM’s questions are not being answered by the Health Authority as of yet. Councillor RQ suggests copying the Minister on every email sent for better result of getting an answer.
- KD - Sportsplex: Vandalism; a purple spray painted “L” was found on the main glass walk-in door today, Wednesday August 15. Pictures were taken and will be forwarded to the RCMP.
- TK - Wolseley 120: The event was a success; as were the free events. The only complaint received was that the free luncheon ran out of food. They showcased the Town Hall and Courthouse. Ticket Sales for the Comedians and the Breakdown band raised \$2,600.

- Councillor TK suggests advertising lots for sale; suggestions regarding taking photos of the lots and putting them on the website with civic addresses.
- Neighbor of Town Office would like black dirt, as agreed upon when the new sidewalk was constructed. The Town Office downspouts will also have to be changed to a different direction.
- Councillor TK suggests writing letter to owner of house on corner of Varennes and Sherbrooke Streets to trim the lilac hedge that is growing out onto the sidewalk.
- Councillor TK suggests sending an Order To Remedy (“OTR”) to the owner of 909 Front Street as the grass is overgrown and the house door is not secured.

366/18 TK/CM to send an Order To Remedy to 909 Front Street to cut grass and secure the premises.

CARRIED

- CM** - Public Works: taking out some sidewalks at Ouimet Street and by the Swinging Bridge on Sherbrooke Street. The sidewalk on the east side of Gordon Street is in rough shape as well. The sidewalk near the Wolseley New Life Church is poured and completed.
- Street lights are getting covered with trees, SaskPower should be requested to come and trim trees around the lights.
 - Councillor CM, Mayor GH and Foreman talked about the possibility of using the old water fire truck in the future. As the water truck is owned 50/50 with the RM of Wolseley, this will have to be discussed with them in the near future.
 - DED Trees on private property; Councillor CM suggests looking into what other communities do, if they have any policies regarding infected trees on private properties.
 - Lots of water is being used at the Water Treatment Plant due to the hot, dry weather.
 - Golf Course: Night Golf seen 35 (thirty-five) registered individuals; it was a great turn out.
 - Criminal Activity has been present in Town. Councillor CM suggests implementing a “Neighborhood Watch” program. Sgt. Ryan Case will be attending the next regular meeting to provide more details. Administration will look into signage for Town Entrances.

RQ - Fire Department: The Fire Control Sprayer is in today, Wednesday August 15 and was installed around 3:30-4:00PM today and is ready to fight fire.

367/18 RQ/CM to put a Fire Ban in place for the Town of Wolseley until further notice.

CARRIED

- Raffle Ticket Sales were \$1,920 - Winners for the Ticket Raffle: \$100 Cash - Paul & Cheryl Laverdiere; Golf Bag - Jenelle O’Watch; Rider Jersey - Cliff Mytopher; and Natural Gas BBQ - Brenda Dolter.

- GH** - Reporting for Councillor SS: Councillor SS did a heritage tour around town for approximately 20 people from Regina. Over 100 toured the Courthouse on the August 11th weekend and about 125-150 watched the music in the Courthouse grounds by Mitchell Dureault.
- Lots of tourists were in town for the community celebrations, kudos to all that were involved to make the weekend a success.
 - Kurt Masonry started at the Courthouse today, Wednesday August 15. He is starting with the worst first; and figures by the end of September he should be done this work. We do have some additional funding for the Courthouse to assist with finishing the job; we will find out as things go to see if Kurt has the time to do it.
 - Perennials were donated by Jean Johnson and Ruth Platt for the Courthouse grounds. Big thanks to them! There are a lot of positive comments about the garden beds in town
 - Landfill: heard nothing back on that topic
 - Mayor GH encourages administration to plan for holidays.

UNFINISHED BUSINESS

1. Sportsplex Fire Alarm Inspection - Update: Nothing to report.
2. Wolseley Landfill Investigations: Nothing to report.
3. Municipal Heritage Designation Request - 501 Garnet Street North (Shirley & Gary Harris): Nothing further to report - there is currently a thirty (30) day waiting period.
4. Wolseley Cemetery: Nothing to report.

NEW BUSINESS

1. Public Works Cold Mix Order: Foreman recommends ordering 24 Tons of Cold Mix from ASL Paving Ltd.

368/18

CM/JJM to order 24 tons of cold mix from ASL Paving Ltd. in Regina, SK for a total cost of approximately \$3,200 (including delivery).

CARRIED

2. Two (2) Request for Proposals Received - Water Street Bridge Replacement: Two Request For Proposals (RFPs) have been received; one from Associated Engineering and the other from Zacaruk Consulting Inc. The Councillors overseeing this will have to meet in committee to discuss and look into further. There is no rush to make a decision, but whatever the recommendation, it will be brought back to Council for discussion. TABLED.
3. Crosswalk Proposals: Administrator prepared quotes from Airmaster Signs and ATS Traffic regarding painting crosswalks. Council suggests leaving this item for the Foreman to look into to get the job done.
4. SplashPark Sand: The Beach Washroom Caretaker provided Administrator with a photo of a piece of the SplashPark that has been uncovered by the sand that is washing away. Council directs Public Works to take a look at it and haul more sand in if need be.

COMMUNICATIONS

1. Lynne Kennedy re: Town Hall/Opera House Kitchen/Lower Level Rental for 4 Weeks:

369/18

JJM/KD to accept proposal of \$2,500 for rent of the Town Hall/Opera House to the education and training division of Tourism Saskatchewan, for four (4) weeks from November 12 to December 7, 2018 from 8:00AM to 3:30PM.

CARRIED

2. Noelle Bonk re: Dog Injuries Caused by Another Dog: Council discusses the extent of the complaint and reviews the Dog Bylaw.

370/18

JJM/RQ to send a Notice of Violation and fine to dog owners at 401-403 Poplar Street regarding the dog attack incident that occurred August 1, 2018.

CARRIED**371/18**

TK/RQ to respond to Noelle Bonk recommending her to contact the Indian Head RCMP Detachment to file a complaint regarding the dog attack incident.

CARRIED

3. Myrna Tubman re: Boulevard at 102 Wolf Street:

372/18

KD/CM to stand by council's original offer for Spring 2019: *that the Town of Wolseley Public Works Department would be prepared to remove the top six inches (6") of top soil and replace with new soil and seed grass at the boulevard, with the intentions that the residents at 102 Wolf Street would water and maintain the boulevard accordingly.*

CARRIED

4. Marc Drebit, Government of Canada re: Xplornet Communications Inc. Public Consultation: For Information Purposes. Government of Canada requires Xplornet Communications to do a public consultation in accordance with Federal guidelines.
5. Canada Golden Fortune Potash Corporation re: Proposed Broadview Project - Project Update: For Information Purposes. The Environmental Impact Survey for Canada Golden Fortune Potash Corporation (“CGFPC”) has been submitted to the Saskatchewan Ministry of Environment (“MoE”). CGFPC anticipates receiving initial technical comments from the MoE in September 2018, followed by a period of response and finally a public review.

IN CAMERA

- 373/18** RQ/KD to go In Camera at 9:28PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Town of Wolseley Staff. Parties Present: Mayor GH; Councillors TK, KD, JJM, RQ, CM; and Administrator CQ. **CARRIED**
- 374/18** CM/RQ to go out of In Camera at 10:01PM. **CARRIED**
- 375/18** CM/TK to continue with Town of Wolseley staff planning. **CARRIED**

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Sep 05, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

- 376/18** JJM that the meeting be adjourned at 10:03PM. **CARRIED**

Gerald Hill
Mayor

Candice Quintyn
Administrator