

**TOWN OF WOLSELEY
MINUTES
OCTOBER 17, 2018**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on October 17, 2018 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Chris McBride (CM)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Troy Kyle (TK)
Administrator Candice Quintyn (CQ)	Councillor Stephen Scriver (SS)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:59PM.

AGENDA

444/18 SS/KD that the Agenda be adopted as amended.

CARRIED

MINUTES

445/18 TK/RQ that the minutes of the Regular Meeting October 03, 2018 be approved as presented.

CARRIED

ACCOUNTS

446/18 CM/JJM that cheque #'s 16850 to 16856 totaling \$8,438.54 be ratified.

CARRIED

447/18 KD/CM that cheque #'s 16857 to 16876 totaling \$18,730.22 be approved as presented.

CARRIED

DELEGATION #1: JIM ZACARUK re: WATER STREET BRIDGE REPLACEMENT PROJECT "START-UP MEETING":

448/18 RQ/SS to hear Jim Zacaruk at 7:05PM.

CARRIED

- Discussion begins regarding a hydraulic assessment; depending on the numbers from this, the Town could possibly get away with a culvert to replace the bridge. A single culvert would be cheaper than a bridge; however, two culverts could be the same price as a bridge. However, bridges are preferred as there is less obstruction.
- Jim asks permission from the Town to speak with Golder Associates regarding getting access to a hydraulic assessment that was done for the Town of Wolseley during the time of the Adair Creek Channel Repair and Spillway Replacement Project.
- Details were discussed about structure, safety and any testing/surveys that would be required.
- Jim Zacaruk will do a report and get back to the Town with recommendations and different options.

Jim Zacaruk leaves the council meeting at 7:52PM.

STATEMENT OF FINANCIAL ACTIVITIES

449/18 CM/JJM that the Statement of Financial Activities for the period ended September 30, 2018 be approved as presented.

CARRIED

REPORTS OF ADMINISTRATION

1. **2017 LIST OF LANDS IN ARREARS:** The first step in the Tax Enforcement process is to prepare a List of Lands in Arrears of taxes. The List of Lands must be presented to the head of council or alternatively, it is recommended that a resolution accepting the list, as presented to the head of council, be passed at a council meeting.

Pursuant to s. 3(3) of *The Tax Enforcement Act*, council *may* (by resolution) exclude from the List of Lands properties in which the amount of the taxes in arrears does not exceed one half of the immediately preceding year's tax levy. This is generally the recommended practice.

2017 LIST OF LANDS IN ARREARS

ROLL #	PROPERTY DESCRIPTION	TOTAL ARREARS
014 000	Lot 21 Blk/Par 01 Plan 176 Ext 0; Title # 148457414 Lot 23 Blk/Par 01 Plan 101413875 Ext 73; Title # 148457425	1,251.68
064 000	Lot 18 Blk/Par 04 Plan L3449 Ext 0; Title # 142009781 Lot 19 Blk/Par 04 Plan 74R48959 Ext 0; Title # 142009826	2,495.97
081 000	Lot A Blk/Par 06 Plan 176 Ext 60; Title # 150486004 Lot B Blk/Par 06 Plan 101414630 Ext 61; Title # 150486026 Lot 07 Blk/Par 06 Plan 176 Ext 0; Title # 150486037	2,596.54
168 000	Lot 05 Blk/Par 13 Plan 10225 Ext 41; Title # 142758636	751.63
169 000	Lot 09 Blk/Par 13 Plan 76R53635 Ext 0; Title # 142758692	731.52
188 000	Lot 09 Blk/Par 14 Plan 96R39502 Ext 0; Title # 131653199	1,566.52
205 000	Lot 01 Blk/Par 16 Plan 35900 Ext 0; Title # 131205596	1,103.16
212 000	Lot 11 Blk/Par 16 Plan 35900 Ext 0; Title # 138306449 Lot 12 Blk/Par 16 Plan 35900 Ext 0; Title # 138306551	578.68
264 000	Lot 02 Blk/Par 23 Plan 35900 Ext 0; Title # 136407966	730.31
295 000	Lot 05 Blk/Par 28 Plan B1151 Ext 0; Title # 140757420	2,159.18
330 000	Lot 02 Blk/Par 35 Plan G5647 Ext 0; Title # 145322502	668.15
339 000	Lot 04 Blk/Par 37 Plan G5647 Ext 0; Title # 135360097 Lot 05 Blk/Par 37 Plan G5647 Ext 0; Title # 135360109	981.28
409 000	Lot 05 Blk/Par 03 Plan 13626 Ext 21; Title # 148658697 Lot 12 Blk/Par 03 Plan 101413819 Ext 22; Title # 148658732	2,409.75
418 000	Lot 14 Blk/Par 05 Plan 13626 Ext 0; Title # 145753791 Lot 15 Blk/Par 05 Plan 13626 Ext 0; Title # 145753814	2,083.35
459 000	Lot 03 Blk/Par 13 Plan D5439 Ext 0; Title # 143201898	1,889.47
485 000	Lot 01 Blk/Par 02 Plan D15 Ext 0; Title # 142439452	2,854.23
492 000	Blk/Par B Plan 101418005 Ext 35; Title # 149078447	3,299.24
527 200	Blk/Par A Plan 81R02061 Ext 0; Title # 108249958	3,769.77
618 000	Blk/Par 12 Plan 101414720 Ext 85; Title # 148658822	563.63
TOTAL LIST OF LANDS IN ARREARS		32,484.06

450/18

RQ/KD THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy; and THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the Town of Wolseley.

CARRIED

2. **UTILITIES UPDATE:** *Nothing to update at this time.*

MAYOR AND COUNCILLORS FORUM

- CM** - Public Works: cleaned sewer service line from manhole to D. Ealey and ran a camera down the line. Administration reported we will have a USB of the footage that will be shared with Council.
- The two manhole bottoms discussed previously will have to be replaced by Barry's Sewer Service next year.
 - The Water Treatment Plant ("WTP") filters are working well; Foreman is looking at getting quotes for replacing the media in the near future.
 - Scantronics did not work out as their equipment has been down and they didn't give the Town any notice at all. Foreman is looking into getting Aqua-tech with divers as opposed to the robots to clean the WTP reservoirs.
 - Wolseley Tree Service was hired to grind stumps.
 - Road maintenance: Foreman looking into sand sealing areas of pavement that have spidered. Item will be for next fiscal budget.

- New employee is working out great!

- RQ - The Fire Department held a Pancake Breakfast on October 14, 2018 and made approximately \$600.00.
- Fort Garry Fire Trucks is on schedule with building the new Fire Truck. A final inspection will be required near the end of October where Chief and Deputy Chief will travel to Winnipeg to check it over.
 - It will cost \$160 to have an inspection done on the Water Tanker to see what it needs as it has never had a safety done in Saskatchewan before. Upon completion of the safety, we will know what it needs and if the Town/RM will be keeping it. The storage of the unit will be determined after the safety.

JJM - *nothing to report.*

- KD - Sportsplex: a meeting was held the other night and the executive remains the same as prior year. Councillor KD is working with Kelly McCall on items from the Public Health Inspection report from prior year. One of the Condenser Fans had to be rebuilt as shaft and bearing needed to be replaced. The front door mats need replacing.

451/18 KD/SS to purchase new front door mats for the Sportsplex up to \$500.00 (five hundred dollars).

CARRIED

- Adam Erickson is working on the Fire Pulls at the Sportsplex. He is making progress, however he won't be there for the rest of the week as he will be away with a personal matter.
- The Caretaker for the Sportsplex is training with the former Caretaker Don Zaba. Things are going well.
- Painting lines at the Sportsplex; and both plants are running. The Mustangs have their camp this weekend.
- Minor Hockey had a meeting. They have fundraisers planned and are really organized.
- Harold Lissel, engineer with Woods Edwards Engineering has been contacted regarding the lift for the Sportsplex. Councillor KD acquired the as-built drawings for the facility. They were located in the Sportsplex.

452/18 KD/RQ to hire Woods Edwards Engineering (Harold Lissel) to provide engineering services for the Wolseley Sportsplex Accessibility Project up to \$1,000.00 (one thousand dollars).

CARRIED

- Curling Club: Linda Moss is the new Treasurer; the club is looking at making the ice and having it ready for December 3, 2018. The Club has agreed to haul RO water from Grenfell to make the ice with. A pump will be required, Mayor GH says to use the pump that was used to irrigate at the Courthouse.
- The Curling Club is selling ice ads once again. The cost is \$75.00 for the Town to have logo on the ice.

453/18 KD/CM that the Town of Wolseley purchase an ice ad from the Wolseley Curling Club for a cost of \$75.00.

CARRIED

- Curling Bonspiels are planned for the season; more curlers are needed.
- Landfill Ramp update: the contractor is drilling the holes and the posts should be set by the end of the week.
- Wolf Creek Jubilee Court has a meeting coming up.

- SS - Mustangs camp is happening this weekend. Councillor SS did a tour of the Sportsplex.
- There are seven (7) names that want keys for the Sportsplex during the "Ice In" Season.

Councillor JJM requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ and CM.

454/18

SS/TK that seven (7) keys be cut for the Wolseley & District Sportsplex for the following board members: Frank Schneider, Joel Beliveau, Kim Baran, Brock Linnell, Shane Hauser, Daniel Coueslan, and Lyle Laverdiere.

FOR: Mayor GH, Councillors TK, SS, KD, JJM

OPPOSED: Councillor CM

ABSTAINED: Councillor RQ

CARRIED

- Sunday is scheduled for attempting to retrieve all the ducks from Fairly Lake and have them winter at the Fras farm north east of Wolseley.

TK - Met a resident on the street and they were impressed with the work that the Public Works employees have been doing.

GH - Budget 2019 Worksheets have been distributed. Mayor GH recommends having an initial budget meeting mid-November. Councillor KD expresses that we don't know how much we are spending in 2018 and questions why we can't have a meeting in January when we know our end numbers for 2018, rather than now. Mayor GH expresses getting the majority of it done and ready for January 1, prior to Year End. A suggestion was made to fill out the worksheets and hand them in to Administration to fill out by mid-November.

- Water consumption rates review: we should check usages, and look at whether we should be raising the rate or gallons. A suggestion was made to check with surrounding Town's.
- Back alleys and snow removal: Mayor GH will work on with Admin
- Order to Remedy was issued for 909 Front Street. The deadline has expired and the Administrator provided a brief update regarding the conversation that was had with the owner of the property. It was decided to wait until spring and perhaps review fines for Bylaws.

UNFINISHED BUSINESS

1. Sportsplex Fire Alarm Inspection: As stated previously, Adam Erickson is working on the Fire Pulls. It was also found that Adam is certified to perform Fire Alarm Inspections.

455/18

CM/JJM to hire Adam Erickson to perform the Fire Inspections for the Wolseley & District Sportsplex.

CARRIED

2. Wolseley Landfill - Tender Review: Only one (1) tender was received out of five (5) that were sent by invitation. Beliveau Construction provided two options to choose from. Option #1 - \$24,570 + taxes; Option #2 - \$22,196 + taxes.

456/18

CM/SS to hire Beliveau Construction to construct ramp at Landfill as per quote option #2 for price of approximately \$22,196 + taxes.

CARRIED

3. Wolseley Cemetery: Bylaw is being drafted. Signs have been erected at each entrance to the Wolseley Cemetery.

4. Town Maintenance Shop Security: *no updates at this time.*

NEW BUSINESS

1. Ratify Change to Sportsplex Agreements re: Caretaker Start Date for "Ice In" Season:

457/18

KD/SS to amend contract start date of "Ice In" Season for the Sportsplex Caretaker from November 1 to October 15.

CARRIED

2. Bylaw No. 06-2018, the Solar and Geothermal Systems Bylaw:

458/18 RQ/CM to read Bylaw No. 06-2018, the Solar and Geothermal Systems Bylaw a first time this 17th day of October, 2018.

CARRIED

459/18 KD/TK to read Bylaw No. 06-2018, the Solar and Geothermal Systems Bylaw a second time this 17th day of October, 2018.

CARRIED

460/18 JJM/SS to read Bylaw No. 06-2018, the Solar and Geothermal Systems Bylaw and adopt at one duly convened council meeting.

CARRIED UNANIMOUSLY

461/18 JJM/TK to read Bylaw No. 06-2018, the Solar and Geothermal Systems Bylaw a third time and adopt this 17th day of October, 2018.

CARRIED

COMMUNICATIONS1. Brian Blaney re: Snow Removal:

462/18 CM/JJM to accept Brian Blaney's offer for snow removal for the period October 1, 2018 to April 30, 2019 at the rate of \$20.00 per hour (\$25.00 per hour if using snow blower) for the following areas:

- | | |
|-------------------|---|
| ➤ Town Office | ➤ Court House |
| ➤ Swinging Bridge | ➤ Vacant Front Street Property (fenced) |
| ➤ Library | |

CARRIED

2. Blake Wahl re: Bradley Property Quotes: Council discusses the option of re-subdividing the Bradley Property to allow for the Town to own a thirty foot wide strip along the Garnet Street service road where the Town has utilities that run to the Sewer Lift Station. Mayor GH speaks to the Town having a motion that was resolved at the previous council meeting to go with a utility easement. Mayor GH will work with Administrator on the wording of the Easement and send to Council for further feedback.

3. Sensus Partnership of CPAs re: Audit Planning Letter: For information purposes. An Interim Audit has been scheduled for the day of Monday, October 22, 2018.

4. Wolseley Home Building Centre re: Acceptance of Offer: The managers of Wolseley Home Building Centre have accepted the purchase of the three (3) Town owned Front Street lots as they outlined in their proposal, on condition that the Town of Wolseley accepts no environmental liabilities on said lots legally described as follows:

- Lot 7 Blk/Par 10 Plan 176 Ext 39, Title No. 140045835, Parcel No. 111495540
- Lot 8 Blk/Par 10 Plan 176 Ext 35, Title No. 104074499, Parcel No. 111495528; and
- Lot 23 Blk/Par 10 Plan 101414258 Ext 34, Title No. 104074488, Parcel No. 111495517

IN CAMERA**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Nov 07, 2018 at 7:00PM at the Council Chamber (610 Varennes Street);

463/18

ADJOURNMENT

JJM that the meeting be adjourned at 10:07PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator