

**TOWN OF WOLSELEY  
MINUTES  
DECEMBER 19, 2018**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on December 19, 2018 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Chris McBride (CM)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Troy Kyle (TK)
Administrator Candice Quintyn (CQ)	

**ABSENT:**

Councillor Stephen Scriver (SS)

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:59PM.

**AGENDA**

542/18 JJM/CM that the Agenda be adopted as amended. **CARRIED**

**MINUTES**

543/18 JJM/KD that the minutes of the Regular Meeting December 05, 2018 be approved as presented. **CARRIED**

544/18 CM/RQ that the minutes of the Special Meeting December 11, 2018 be approved as presented. **CARRIED**

**ACCOUNTS**

545/18 KD/TK that cheque #'s 17022 to 17023 totaling \$2,567.76 be ratified. **CARRIED**

**DELEGATION #1: WESTERN FINANCIAL GROUP re: 2019 INSURANCE RENEWAL REVIEW**

546/18 RQ/CM to hear Sherrie Hazell from Western Financial Group at 7:05PM re: 2019 Insurance Renewal Review. **CARRIED**

- 2019 insurance review for the Municipality, Q&A.
- The new firetruck value has been corrected; the premium will change slightly.
- Sherrie explained occupancy of buildings; it is recommended that anyone who rents the Town Hall/Opera House, Sportsplex, etc. that they carry their own liability insurance. Implement a disclosure on rental forms stating renters are responsible for carrying their own liability.
- Grader information needs updating.

*Sherrie Hazell leaves the Council Meeting at 7:16PM.*

**ACCOUNTS CONTINUED...**

547/18 RQ/JJM that cheque # 17024 to 17025 totaling \$1,076.25 be ratified. **CARRIED**

548/18 CM/KD that cheque #'s 17026 to 17033 totaling \$10,077.79 be ratified. **CARRIED**

549/18 RQ/JJM that cheque #'s 17034 to 17089 totaling \$207,094.34 be approved. **CARRIED**

- 550/18 CM/JJM that the Statement of Financial Activities detailed for the period ending November 31, 2018 be approved as presented.

**CARRIED**

### **REPORTS OF ADMINISTRATION**

1. Utilities Update: The 2018 Q4 Utilities have been levied and will be sent out this week, with a deadline of January 31, 2019. One of the two overdue accounts discussed at the previous meeting has been paid in full; the other has made payment arrangements. Administration will monitor accounts.
2. Changes to Recycle Bin Tip Rates: With the recent increase from Loraas on tipping fees, one 6-Yard Blue Recycle Bin tip is costing the Town \$23.10 (Tip) + \$2.46 (Fuel Surcharge) = \$25.56 (GST not included as we get the GST back). The Town currently charges \$25.00 per recycle bin tip, and are therefore subsidizing \$0.56 (depending on Fuel Surcharges) per tip. The Town will need to adjust its rates accordingly, and with that Administrator opened floor to suggestions. Is \$30.00 per tip too high? We will have to implement new rates as soon as possible and give notice to those with recycle bins.

- 551/18 RQ/JJM to adjust the recycle bin tip rates from \$25.00 per tip to \$30.00 per tip, effective for the January 2019 tipping invoice from Loraas Disposal Services.

**CARRIED**

3. 2019 Board of Revision: For assessment appeals for 2019 Property Taxes, Gord Krismer & Associates Ltd. annual retainer fee is \$150 + applicable taxes. This would be invoiced soon if council decides in favor of the following recommendation. Administrator recommends appointing Gord Krismer & Associates Ltd. for 2019 Assessment Appeals.

- 552/18 GH/RQ to appoint Aileen Swenson as the Secretary of the Board of Revision, and appoint the following panel members as the Board of Revision in year 2019: Clint Krismer (Chair), Gord Krismer (Vice Chair), Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang and Gail Wartman.

**CARRIED**

4. 2019 Auditor Appointment: Administrator recommends appointing SENSUS Partnership of Chartered Professional Accountants to continue performing the Town's Audit for 2019.

- 553/18 CM/KD that the Town of Wolseley appoint SENSUS Partnership of Chartered Professional Accountants to perform the 2019 Audit.

**CARRIED**

### **MAYOR AND COUNCILLORS FORUM**

CM - Public Works: The screens were cleaned on Well #4 and the well was acidized; However, it isn't running properly. Municipal Utilities recommends running a higher concentrated acid in a bladder to push the iron out of the surrounding formation. It will have to be about four days to do this project, and won't be happening until after the holidays. It isn't a guarantee that this will work, if it doesn't we will have to consider other recommendations from Municipal Utilities.

- 554/18 RQ/CM to proceed with Well #4 repairs at an approximate cost of \$7,000 plus applicable taxes from Municipal Utilities.

**CARRIED**

- Meter from Corix was tried on the distribution line, but found out it won't work out due to length of pipe needed for the meter.
- The Water Treatment Plant divers are still not here, it will be next year before they come to clean the WTP reservoirs.

- RQ - Fire Department: About 25-30 people showed up for the Open House. Indian Head, Grenfell and Balgonie Fire Chiefs were there to see the new truck. Photos were taken.
- Radio is installed in the new truck.
- JJM - Town Hall: Beliveau Construction has completed the women's restroom renovation; Adam Erickson working to install the lights on Friday. Councillor JJM is donating name plates for restroom doors.
- KD - Sportsplex: Councillor KD presented the ongoing Statement of Financials to December 11, 2018.
- Curling Rink: The suction filter was changed, and there isn't a Freon leak; the plant is now working well. There was a two-man bonspiel that happened on the weekend.
- TK - Tourism: Currently working on a postcard contest and working out the details
- The Air Cadets had their Christmas Supper and had about 17 kids; they're hoping to grow to 30 kids and be their own core. Right now they are running under Fort Qu'Appelle. There were a lot of volunteers, which is good to see for youth in our community. They do accept donations.
- GH - TAXervice invoice for Tender Package was received for the three lots.
- Grader is delivered; the snow-gate needs adjusting a bit, other than that, working great so far.
  - Water Break feedback forms were sent out and some were received. Communication needs improving and plan to provide potable water to those without should be implemented.
  - Preliminary Report came in regarding the cat autopsies. Mayor GH suggests the animals may have been poisoned; the toxicology report will provide better details on what happened. If it comes back that the animals were poisoned or diseased, either way, the public will be notified. Pending the results, there could be another invoice to reimburse the WCCC.

#### **UNFINISHED BUSINESS**

1. Sportsplex Fire Alarm Inspection: Adam Erickson is supposed to be upgrading the fire alarm system over the Christmas Break.
2. Wolseley Cemetery: No further updates.
3. Town Maintenance Shop Security: No further updates.
4. Water Street Bridge Replacement Project: Report was received today from Zacaruk Consulting. The Bridge Committee will meet and provide feedback to Council.
5. Right of Way and Utility Easement: Final draft of the Right of Way and Utility Easement Agreement was presented.

**555/18** KD/CM to accept the Right of Way and Utility Easement Agreement as presented.

*Councillor RQ abstains from voting.*

**CARRIED**

#### **NEW BUSINESS**

1. Tax Title Properties - Review of Tender Packages: TAXervice has prepared tender packages for three tax title properties.

**556/18** TK/JJM to proceed with tendering the three tax title properties, to review at the February 7, 2019 regular meeting.

**CARRIED**

**COMMUNICATIONS**

1. Mainline Music Festival re: Request to Donate:

557/18 CM/KD to donate \$100 (one hundred dollars) to Mainline Music Festival. **CARRIED**

2. Mainline Music Festival re: Post Card Request:

558/18 JJM/TK to donate 100 (one hundred) post cards to Mainline Music Festival. **CARRIED**

3. Community Planning re: Referral of Subdivision T1015-18R:

559/18 GH/CM to table correspondence to next regular meeting. **CARRIED**

**IN CAMERA**

560/18 CM/TK to go In Camera at 8:37PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) 2019 Staff Wage Increment Discussion. Parties Present: Mayor GH; Councillors TK, KD, JJM, RQ, CM; and Administrator CQ. **CARRIED**

561/18 CM/JJM to go out of In Camera at 9:09PM. **CARRIED**

562/18 GH/TK to table further wage discussion until Budget 2019 is finalized. **CARRIED**

563/18 GH/CM to review staff vacation and leave policy and make recommendation for the next regular meeting. **CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Jan 09, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

564/18 JJM that the meeting be adjourned at 9:19PM. **CARRIED**

Gerald Hill  
Mayor

Candice Quintyn  
Administrator