

**TOWN OF WOLSELEY  
MINUTES  
JANUARY 7<sup>th</sup>, 2025**

---

The 3<sup>rd</sup>, regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2024-2028 term was held in the Town Hall/Opera House located at 510 Varennes Street on Tuesday January 7, 2025, at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Isabel Gagné (IG)
Deputy Mayor Tim Taylor (TT)	Councillor Angie Robertson (AR)
Councillor Norman MacDonald (NM)	Councillor Reg Howard (RH)
Interim CAO JoAnne Yates (JY)	

**REGRETS:** Councillor Susan Campbell (SC)

**CALL TO ORDER:**

A quorum being present, Mayor GH called the meeting to order at 7:01 pm.

**PRESENTATION:**

**AGENDA:**

001/25 **TT/AR THAT** the Agenda be adopted as Presented.

**CARRIED**

**MINUTES:**

002/25 **IG/NM THAT** the minutes for December 18<sup>th</sup>, 2024, Council Meeting be approved as presented.

**CARRIED**

**CONSENT OF AGENDA:**

**ACCOUNTS:**

003/25 **GH/TT THAT** the general accounts for ratification and approval Cheque 's #24398 to 24457 totaling; \$90,355.33 be ratified and approved as presented.

**CARRIED**

004/25 **GH/NM THAT** the General account for approval, cheque #24458 totaling; \$546.00 for the World Spectator be approved.

**CARRIED**

**COMMUNICATION:**

005/25 1. December Monthly Water Report:  
**TT/IG THAT** the December Monthly Water Report be approved as presented

**CARRIED**

006/25 2. Wolseley & District Sportsplex – Monthly Financials:  
**NM/IG THAT** the December Financial Statement for the Wolseley & District Sportsplex be approved as presented.

**CARRIED**

007/25 3. Municipal Sewer Maintenance Ltd.- 2025 Agreement:  
**NM/RH MOVES THAT** the Town of Wolseley Council hereby approves and authorizes the Mayor to sign the 3-year contract for Municipal Sewer Maintenance Ltd. to provide cleaning of sanitary sewer within the Town's boundary.

**CARRIED**

4. SaskPower – Replacing existing infrastructure: SaskPower will be coming in and replacing existing infrastructure, this was for information only.

**REPORTS OF COMMUNITY DEVELOPMENT COORDINATOR:**

1. Volunteer Recognition Program: Wolseley is a strong volunteer community. The purpose of this policy is to develop a Volunteer Award Program to recognize the dedicated efforts and hours of work performed by our community members.

2. Wolseley’s Cultural Compass Update: Thank you to all members of Council who completed the S.C.O.T.Y. exercise. We will be meeting with our steering committee in January to go over the responses to help guide our research and planning going forward. Majority of this strategic plan is funded by SaskCulture. However, partial funding will be required for the development of the Cultural Plan near the end of 2025 as SaskCulture only cover 50% of expenses associated with the writing of the plan.

**008/25** **GH/NM MOVES** to table 1. Volunteer Recognition Program and 2. Wolseley Cultural Compass Update of the Community Development Coordinator’s January 7<sup>th</sup>, 2025, Report until further information is given.

**CARRIED**

3. Town Hall/Opera House Sound System: Two of the microphones were damaged, the cost of the heads of the microphones are \$36.00 each. We will develop a new policy to hopefully prevent this from happening in the future.

**009/25** **TT/AR MOVES THAT** the Town of Wolseley Council hereby approves The Community Development Coordinator’s report as presented.

**CARRIED**

**REPORTS OF ADMINISTRATION:**

1. Utility Update: The Utility bills for the final quarter October 1<sup>st</sup> to December 31<sup>st</sup> have been mailed out and payment have started coming in. The Utility Accounts Receivable is approximately \$75,598.13, Current, (-9128) 61-90 days and over 90 days is \$20,690.88 for a total of \$96,197.73.
2. Property Tax Update: Property taxes as of December 31, 2024, are Current \$69,822.34, arrears \$32,869.23 for a total of \$102,691.00.
3. Pest Control 2025 Appointments:

**010/25** **TT/AR MOVES** to appoint the following Pest Control Officers for the Town of Wolseley for the term from January 1<sup>st</sup>, 2025, to December 31<sup>st</sup>, 2025: Dave McMain, Barry Zimmer, Ron Lyke and Ed Dureault.

**CARRIED**

4. Pest Control Report:

**011/25** **GH/IG MOVES THAT** the Town of Wolseley Council hereby accepts the report for Pest Control given by Dave McMain as presented.

**CARRIED**

5. Revenue Sharing Declaration:

**012/25** **GH/AR THAT** the Council of the Town of Wolseley confirms the municipality meets *the following eligibility requirements to receive the Municipal Revenue Sharing Grant*:

- Submission of the 2023 Audited Annual Financial Statement to the Ministry of Government Relations;
- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of the Council have filed and annually updated their Public Disclosure Statements, as required;
- And we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

6. Signs at the Wolseley Sportsplex: They are still coming along.
7. The Water Security Agencies: Still waiting for the permit.
8. Access Communications: They will finish in the Spring.

**MAYOR AND COUNCILLORS’ FORUM:**

**RH - Ice Plant Project Progress:**

1. Dehumidifier project, \$70,000. A \$25,000 grant from cornerstone was written specifically for this project.  
Excellent fabrication by TOT Welding (Orry Taylor), Powder coating by Pattison Liquid systems in Lemburg. Dehumidifier is supplied by Sonny's Plumbing and Heating.  
30 labor hours of installation by volunteers and lifting equipment supplied free of charge by Canadian Plains Energy Services and Ron Lyke.  
Town employees fastened it to the concrete.

**On going arena maintenance (in no order):**

1. Annual Cleaning B in the fall, Volunteers spend approximately 5 hours each (8-10 people). This year we attacked under the bleachers that was well overdue.
2. Replace 300 feet of belting, donated by Nutrient Allen Mine. Another 150 feet is getting donated again this year. Many Volunteer hours went into this. As well as Lyles time.
3. Programable thermostats to save energy in the lobby.
4. RO system installed in kitchen for coffee and hot chocolate machines.
5. Volunteers fixed loose bolts in the roof support brackets.
6. Safety netting supplied by the town, installed by volunteers. Approximately 40 labor hours to install. Scissor lift supplied by Lance C.
7. Upgraded the sound system hardware, split cost with the town. Thanks to GV Audio for the great support. Volunteers built a new stereo box, ran a 250' mic cable to the clock booth.
8. Purchased and refurbished a used score clock. Many hours into refurbishing, painting and installing. Lift supplied by Ron Lyke.
9. Volunteers Installed plastic wall panels in the players benches, more to do. 18 labor hours to install.
10. The changeroom seat bracket project has started. Metal was donated by Varsteel Regina (Lyle). Volunteer Labor for cutting and hole punching by Launie Rien.
11. Installed back splash, mirrors and new towel dispensers in upstairs bathrooms. Volunteers donated 8 labor hours.
12. Updated ½ the lobby seat base supports (town workers rebuilt bases) and seats, more to come.
13. Purchased another freezer to cut down on food trips / orders.
14. Additional hand railing for cold side arena bleachers (paid by town)
15. Continuous arena lighting upgrades, changing to LED. 7 more fixtures to go!
16. Set up debit machine in the booth.

**TT** – The Music Festival will be in Wolseley this year, it will be held April 6, 2025 at the Town Hall.

The ice is in and looks good at the curling rink and the light replacements are all complete.

**IG** – Would like to acknowledge the New Years Committee the New Years celebration at the Town hall was fantastic, and I wish everyone a Happy New Year.

**AR** – I have been working on the OH&S Policy and the Youth Council Member.

**NM** – Would like to acknowledge the Public Works Department on the good job they are doing with keeping the streets clean of snow. Hoping to get down there to have a meeting with PW soon.

There will be a Horticultural Meeting on January 27, 2025.

Communities in Bloom meeting will be coming up in the near future.

GH – No word on when we can meet with the Minister of Health regarding a New Xray machine for the hospital.

Budget meeting set for January 20, 2025, at 6:30 PM.

Would like to set a Public meeting regarding the Water Street Bridge on February 23, 2025, check with Jim Zacaruk on the date he can make it.

We need to set up an inspection of the Furnaces and Boilers on an annual Basis.

**UNFINISHED BUSINESS:**

1. Offer to Purchase, Counteroffer and Removal of Conditions: An Amendment to extend the close date to January 31, 2025.

2. Appendix A of the Wolseley and District Sportsplex Bylaw No. 02-2019:

Introduction and Reading:

**013/25** **TT/IG THAT** Bylaw Number 01-2025 being “A Bylaw to Amend Appendix A of Bylaw Number 02-2019” be introduced and read for the first time.

**CARRIED**

Second Reading:

**014/25** **NM/RH THAT** Bylaw Number 01-2025 being “A Bylaw to Amend Appendix A of Bylaw Number 02-2019”; be now read for the second time.

**CARRIED**

**015/25** **NM/IG THAT WHEREAS** all members of Council present at this meeting; **THAT** Council unanimously agree to the third reading of Bylaw Number 01-2025.

**DEFEATED**

3. Council Meeting Dates:

**016/25** **RH/TT THAT** the Town of Wolseley Council approve the 2025 Council Meeting dates as every 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month except for January which is set at January 7<sup>th</sup> and 22<sup>nd</sup>, 2025 and the second meeting in April be set for the 23<sup>rd</sup> of April 2025.

**CARRIED**

**NEW BUSINESS:**

1. Southeast Transportation Planning Committee:

**017/25** **IG/RH THAT** the 2025 Membership to the Southeast Transportation Planning Committee in the amount of \$427.13 be approved.

**CARRIED**

2. Letter of Resignation:

**018/25** **TT/NM MOVES THAT** with regret the Town of Wolseley accepts the resignation letter from Candace Cieckiewicz.

**CARRIED**

3. Letter of Resignation:

**019/25** **NM/RH MOVES THAT** with regret the Town of Wolseley accepts the resignation letter from Diane Beliveau.

**CARRIED**

**CLOSED SESSION:**

**020/25** **NM/AR THAT** Council moves into a Closed Session at 9:15 PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Human Resources

*Parties Present: Mayor GH, Councillor TT, NM, RH, AR, IG, and Chief Administrative Officer JY*

**CARRIED**

**021/25** **NM/TT THAT** Council moves out of a Closed Session and reopens the regular meeting at 9:45 PM

*Parties Present: Mayor GH, Councillor TT, NM, RH, AR, IG, and Chief Administrative Officer JY*

**CARRIED**

**022/25**      **ADVERTISEMENT:**  
**RH/AR MOVES THAT** to advertise for the position of Office Clerk with a closing date of January 31, 2025, or until the position is filled.  
**CARRIED**

**ANNOUNCEMENTS:**  
Next Council Meeting, Tue. January 22<sup>nd</sup>, 2025, 7:00 pm, at the Town Hall/Opera House (510 Varennes Street).

**023/25**      **ADJOURNMENT:**  
**RH THAT** the meeting be adjourned at 10:00 PM.  
**CARRIED**

---

*Mayor*

---

*Chief Administrative Officer*