



**Chief Administrative Officer**  
**Salary - Up to \$135,000/year**

With the assistance of HMC Management Inc., <https://hmcmanagement.net/> Council is seeking an experienced and progressive municipal leader to serve as its next Chief Administrative Officer (CAO).

This position represents an **exceptional opportunity** for an existing CAO or senior municipal manager seeking:

- The ability to influence organizational direction and community growth;
- A supportive and collaborative Council environment; and
- A very competitive compensation and benefits.

Council is seeking a respected and forward-thinking municipal professional who possesses:

- **A Standard Certificate in Local Government Administration (Class "C") or higher recognized by UMAAS (Required)**
- Minimum 3–5 years of CAO experience or in senior municipal management capacity. in a larger municipal setting.
- Progressive municipal leadership experience, preferably in an urban municipality;
- Experience with Munisoft and asset management;
- Strong knowledge of Saskatchewan municipal governance and legislation.

The Town of Wolseley offers a competitive executive compensation package including:

- Salary range of up to \$135,000, depending on qualifications and experience;
- Comprehensive benefits package.

In confidence, qualified candidates are encouraged to electronically submit their resume, a cover letter, three work-related references, proof of UMAAS Standard C Certificate or higher and salary expectations to the following email address:

Subject Line – **CAO Competition – Town of Wolseley, SK**  
Dean Yaremchuk, RMA CMMA  
HMC Management Inc.  
1.204.870.0236  
[sdy.hmc@wcgwave.ca](mailto:sdy.hmc@wcgwave.ca)

**Emailed applications will be accepted until the position is filled.**

**We thank all applicants for their interest; however, only those selected for an interview will be contacted.**

**A CAO Opportunity Profile is available upon request.**

